**West Dereham Parish Council**

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]

Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk

Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair), Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at

**West Dereham Village Hall**

on **Thursday 6 July 2017 at 7.30 p.m.**

 *Open Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome*

All members of the Parish Council are summoned to attend.

Dated 30 June 2017 From Parish Clerk to the Council

**AGENDA**

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 1 June 2017
5. Matters Arising from the Minutes
6. To consider reports:

 6.1 Chairman’s report

 6.2 Clerk’s report

 6.3 Handyman’s report

 6.4 Police report

 6.5 Village Hall report

6.6 Broadband report

6.7 Glazewing report

6.8 Allotments report

1. To consider finance:

7.1 Accounts for May and June: to consider accounts as of 30 June 2017 (month 3) and to approve requests for payment in June

8. To discuss matter affecting Parish Assets:

8.1 Telephone Boxes – Flower Troughs

8.2 Footpaths

9. To consider Parish Council Internal Affairs and Policies

 9.1 Standing Orders

 9.2 Action Plan for 2016/17

10. Correspondence

11. To receive further reports/items of business for the next agenda

12. Date of Next Meeting – Thursday 3rd August 2017 at 7.00pm

13. Open Forum