



West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF
Telephone: 01945 430930 e-mail: clerk@westderehamparishcouncil.com
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

I hereby give notice of the next West Dereham Parish Council meeting to be held at
West Dereham Village Hall
on **Thursday 6 February 2014 at 7.30 p.m.**

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 30th day of January 2014

From Clerk to the Council

Sarah Thorpe

--AGENDA--

1. Welcome. Apologies for absence: to receive and consider apologies for absence
2. Declarations of Interest: Councillors are invited to declare an interest in any item on the agenda
3. Minutes: To approve and sign the minutes of the meeting held on 5 December 2013
4. To consider reports:
 - 4.1 Chairman's report
 - 4.2 Clerk's report
 - 4.3 Handyman's report
 - 4.4 Police report
 - 4.5 Village Hall report
 - 4.6 Broadband report
 - 4.7 Glazewing report
5. To consider finance:
 - 5.1 Accounts for December and January: to consider accounts as at 31th January 2014 (month 9 and 10) and approve requests for payment in February (see appendix 1)
 - 5.2 To appoint the Clerk as the Responsible Finance Officer
 - 5.3 To sign forms giving the Clerk a Simply Servicing Authority on the bank account
6. To consider the Clerk's contract
7. To consider the Travel and Expenses Policy
8. To consider Grievance and Disciplinary Policy
9. To consider the Health and Safety Policy
10. To consider the Equal Opportunities Policy
11. To consider the Appraisal Document
12. To comment on any planning applications received:
Notification from NCC of breach of planning condition at Frimstone new quarry.
13. To receive and agree action on any correspondence
 - 13.1 Request for donation from Magpas
 - 13.2 Parish Council Representative for Lovells Dole Charity
 - 13.3 Application from Abbey Memorials, Rayleigh, Essex for two headstones.
14. To receive further reports/items of business for the next agenda

OPEN FORUM