



West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF

Telephone: 01945 430930 e-mail: clerk@westderehamparishcouncil.com

Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

I hereby give notice of an Ordinary meeting of West Dereham Parish Council to be held at

West Dereham Village Hall
on **Thursday 5 June 2014 at 7.30 p.m.**

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 30th day of May 2014

From Clerk to the Council *Sarah Thorpe*

--AGENDA--

1. Welcome. Apologies for absence: to receive and consider apologies for absence
2. Declarations of Interest: Councillors are invited to declare an interest in agenda items
3. Minutes: To approve and sign the minutes of the meetings held 1 May 2014
4. To consider reports:
 - 4.1 Chairman's report
 - 4.2 Clerk's report
 - 4.3 Handyman's report
 - 4.4 Police report
 - 4.5 Village Hall report
 - 4.6 Broadband report
 - 4.7 Glazewing report
5. To consider finance:
 - 5.1 Accounts for May: to consider accounts as at 31 May 2014 (month 2) and approve requests for payment in June
 - 5.2 To consider purchase of an audio recorder to be used at meetings.
6. To approve documents for the end of year 2013/14
 - 6.1 Internal Auditors Report
 - 6.2 Accounting Statements
 - 6.3 Annual Governance Statement
7. To discuss the Allotment spraying incident on 6 May 2014
8. To consider Health & Safety matters:
 - 8.1 improvements to the junction of West Dereham Road/Church Road
 - 8.2 consider putting forward comments in support of the "20's plenty" campaign
9. To consider amendments to Parish Council policies:
 - 9.1 Standing Orders
 - 9.2 Code of Conduct
10. To comment on planning applications currently received and any additional applications
11. To receive and agree action on any correspondence
12. To consider matters affecting Parish Council assets:
 - 12.1 confirm the dates for the Allotment Inspections in 2014
 - 12.2 specifications for new Cemetery pillars
 - 12.3 jobs for the Handyman
13. To receive further reports/items of business for the next agenda – next meeting will be on Monday 7 July 2014

OPEN FORUM