

**WEST DEREHAM PARISH COUNCIL**

**Clerk: Jane Scarrott, Warren House, Brandon Road, Methwold,  
Thetford, Norfolk, IP26 4RL.**

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**Tel: 01366 728238**

I hereby give you notice of West Dereham Parish Council Meeting to be held at  
**West Dereham Village Hall**  
on **Thursday March 7<sup>th</sup> 2013 @ 7.30pm.**

*(Open Surgery with Tea/coffee and biscuits from 7.00 – All Welcome)*

All members of the Parish Council are summoned to attend.

Dated this 24th day of February 2013.

To.....

Clerk to the Council

1. Welcome  
Apologies: To receive Councillors apologies
2. Declarations of Interest: To enable Councillors to declare an interest in any agenda item
3. To consider co-option of a new councillor
4. Minutes:
  - 3.1 To approve the minutes of the meeting held on 07/02/13
4. Matters arising from previous meetings not elsewhere on the agenda:
5. Reports:
  - 5.1 Chairman's Report - to include update regarding appointment of new clerk
  - 5.2 Clerk's Report
  - 5.3 Police Report
  - 5.4 Village Hall Report
  - 5.5 Broadband Update
  - 5.6 Glazewing Report
6. Accounts: Financial position update and Clerks expenses
  - 6.1 Revision of Cemetery fees
  - 6.2 To revise Parish Council cheque signatories
  - 6.3 To consider appointment of Internal Auditor for 2013
7. To consider matters relating to the allotments following meeting held on 22/02/13
8. Correspondence:
9. Planning:
10. Further Reports/Items for the next agenda

**OPEN FORUM**