



West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF

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Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

I hereby give notice of the West Dereham Parish Council Annual Meeting to be held at
West Dereham Village Hall
on **Thursday 1 May 2014 at 7.30 p.m.**

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 25th day of April 2014

From Clerk to the Council

Sarah Thorpe

--AGENDA--

1. Election of Chairman & declaration of office
2. Election of Vice Chairman
3. Nominations of Councillors with special responsibility for Finance; Footpaths; Police; Village Hall; & Youth
4. Welcome. Apologies for absence: to receive and consider apologies for absence
5. Declarations of Interest: Councillors are invited to declare an interest in any item on the agenda
6. Minutes: To approve and sign the minutes of the meetings held on 3 & 22 April 2014
7. To consider reports:
 - 4.1 Chairman's report
 - 4.2 Clerk's report
 - 4.3 Handyman's report
 - 4.4 Police report
 - 4.5 Village Hall report
 - 4.6 Broadband report
 - 4.7 Glazewing report
8. To consider finance:
 - 8.1 Accounts for April: to consider accounts as at 30 April 2014 (month 1) and approve requests for payment in May
 - 8.2 To consider changes to the two signatory requirement for Parish Council payments
9. To consider amending the cemetery rules to include plot numbers on the back of headstones
10. To consider the Handling Complaints Policy
11. To comment on planning applications currently received and any additional applications
 - 11.1 Ref No: 14/00237/F – Camping Site Woodstock, Gibbet Lane
12. To receive and agree action on any correspondence
13. To receive further reports/items of business for the next agenda – next meeting will be on Thursday 5 June 2014

OPEN FORUM