



## West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF

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Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

I hereby give notice of an Ordinary meeting of West Dereham Parish Council to be held at  
**West Dereham Village Hall**  
on **Thursday 5 February 2015 at 7.30 p.m.**  
(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 30<sup>th</sup> day of January 2015

From Clerk to the Council

*Sarah Thorpe*

### --AGENDA--

1. Welcome. Apologies for absence: to receive and consider apologies for absence
2. Declarations of Interest: Councillors are invited to declare an interest in agenda items
3. Notice regarding use of social media and audio recording of Parish Council meeting
4. Minutes: To approve and sign the minutes of the meeting held 4 December 2014
5. To consider reports:
  - 5.1 Chairman's report
  - 5.2 Clerk's report
  - 5.3 Handyman's report
  - 5.4 Police report
  - 5.5 Village Hall report
  - 5.6 Broadband report
  - 5.7 Glazewing report
6. To consider finance:
  - 6.1 Accounts for December & January: to consider accounts as at 31 January 2015 (month 9 & 10) and approve requests for payment in February
7. To consider the location of two additional Dog Waste Bins
8. To approve the new Parish Council website
9. To comment on planning applications currently received
10. To consider completion of the Light Pollution Questionnaire from Campaign to Protect Rural England
11. To receive and agree action on any correspondence
12. To review Parish Council policies and documents:
  - 12.1 Clerk's Contract
  - 12.2 Clerk's Appraisal
  - 12.3 Equal Opportunities Policy
  - 12.4 Travel & Expenses Policy
  - 12.5 Health & Safety Policy
13. To receive further reports/items of business for the next agenda – next meeting will be on Thursday 5 March 2015.

**OPEN FORUM**