

West Dereham Parish Council

Clerk: Helen Carrier, 1 Whin Common Road, Denver, Downham Market, Norfolk PE38 0DX

Telephone: 01366 387443 E-mail: clerk@westderehamparishcouncil.uk

Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at

West Dereham Village Hall

on Thursday 2 February 2017 at 7.30 p.m.

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 26 day of January 2017

From Clerk to the Council

Helen Carrier

AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 1 December 2016
5. To consider reports:
 - 5.1 Chairman's report
 - 5.2 Clerk's report
 - 5.3 Handyman's report
 - 5.4 Police report
 - 5.5 Village Hall report
 - 5.6 Broadband report
 - 5.7 Glazewing report
6. To consider finance:
 - 6.1 Accounts for December & January: to consider accounts as of 31 January 2017 (month 9 & 10) and approve requests for payment in February
 - 6.2 To consider applying for funding from the Transparency Code 2016-17
7. To comment on planning applications currently received
8. To discuss matter affecting Parish Assets:
 - 8.1 One off cut of Cemetery
 - 8.2 Grounds Maintenance Contract
9. To consider Parish Council Internal Affairs and policies
 - 9.1 Reporting Policy
 - 9.2 Action Plan
 - 9.3 Clerk's Contract
 - 9.4 Clerk's Appraisal
 - 9.5 Travel & Expenses Policy
 - 9.6 Health & Safety Policy
10. To receive and agree action on any correspondence
11. To receive further reports/items of business for the next agenda – the next Parish Council meeting will be on Thursday 2 March 2017

OPEN FORUM