

West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF
Telephone: 01945 430930 E-mail: clerk@westderehamparishcouncil.com
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at

West Dereham Village Hall

on **Thursday 5 November 2015 at 7.30 p.m.**

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 30th day of October 2015

From Clerk to the Council

Sarah Thorpe

--AGENDA--

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media and audio recording of Parish Council meeting
4. Minutes: To approve and sign the minutes of the meeting held 1 October 2015
5. To consider reports:
 - 5.1 Chairman's report
 - 5.2 Clerk's report
 - 5.3 Handyman's report
 - 5.4 Police report
 - 5.5 Village Hall report
 - 5.6 Broadband report
 - 5.7 Glazewing report
6. To consider finance:
 - 6.1 Accounts for October: to consider accounts as of 31 October 2015 (month 7) and approve requests for payment in November
 - 6.2 To consider the Budget for 2016/17
7. To discuss the Cemetery
 - 7.1 Improvements to the garden of remembrance
 - 7.2 Quotation for pillars and gates
8. To discuss matter affecting Parish Assets:
 - 8.1 Purchase of goal posts/hoops for recreation ground
 - 8.2 Work for Community Payback Unit
9. To consider Parish Council policies and documentation
 - 9.1 Business Continuity Plan
 - 9.2 Clerk's job description & person specification
 - 9.3 Handyman's job description & purchase agreement
 - 9.4 Training Policy
10. To comment on planning applications currently received
 - 10.1 C/2/2015/2034-8 (five applications) – Crimplasham Quarry (Northern & Southern site) Variation of conditions of previous permissions to allow extension of date for operations to continue. Frimstone Ltd.
11. To receive and agree action on any correspondence
12. To receive further reports/items of business for the next agenda – the next Parish Council meeting will be on Thursday 3 December 2015