

## West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]  
Telephone: [01366 502110] E-mail: [clerk@westderehamparishcouncil.uk](mailto:clerk@westderehamparishcouncil.uk)  
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),  
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at  
**West Dereham Village Hall**  
on **Thursday 7 September 2017 at 7.30 p.m.**

*Open Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome*

All members of the Parish Council are summoned to attend.

Dated 3 September 2017

From Parish Clerk to the Council

### AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 3 August 2017
5. Matters Arising from the Minutes
6. To consider reports:
  - 6.1 Chairman's report
  - 6.2 Clerk's report
  - 6.3 Handyman's report
  - 6.4 Police report
  - 6.5 Village Hall report
  - 6.6 Broadband report
  - 6.7 Glazewing report
7. To consider finance:
  - 7.1 Accounts for August: to consider accounts as of 31 August 2017 (month 5) and to approve requests for payment in August
  - 7.2 Precept 2018/19 – Preliminary Review
  - 7.3 Audited Accounts for year 2016/17 - Update
8. :Norfolk Minerals Site Specific Allocations Development Plan Document
9. To consider Parish Council Internal Affairs and Policies
  - 9.1 Data Protection Policy
  - 9.2 Risk Assessment
10. Planning Decisions  
Land on West Side of Basil Road – Application Number 17/00974/LDE - Update
11. Transparency Code Grant Application – For approval
12. Farm Tenancy 2017/20 – For approval

13. Grounds Maintenance 2017/20 – For approval
14. Correspondence (if received)
15. To receive further reports/items of business for the next agenda
16. Date of Next Meeting – Thursday 5<sup>th</sup> October 2017 at 7.00pm
17. Open Forum

