

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at
West Dereham Village Hall on **Thursday 1 February 2018 at 7.30 p.m.**

Open Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome

All members of the Parish Council are summoned to attend.

Dated 25 January 2018

From Parish Clerk to the Council

AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 7 December 2017
5. Matters Arising from the Minutes
6. To consider reports:
 - 6.1 Chairman's report
 - 6.2 Clerk's report
 - 6.3 Handyman's report
 - 6.4 Police report
 - 6.5 Village Hall report
 - 6.6 Glazewing report
7. To consider finance:
 - 7.1 Accounts for December 2017 and January 2018: to consider accounts as of 31 January 2018 (month 10) and to approve requests for payment in January.
 - 7.2 Handyman's Honoraria - Decision
8. Green Burial - Update
9. Ditches in the Village
10. To consider Parish Council Internal Affairs and Policies
 - 10.1 Health and Safety Policy
 - 10.2 Clerk's Appraisal Form
 - 10.3 Clerk's Contract
 - 10.4 Procurement Policy (New)
11. Planning Applications and Decisions to note (if received)
12. Correspondence (if received)
13. To receive further reports/items of business for the next agenda

14. Date of Next Meeting – Thursday 1st March 2018 at 7.00pm
15. Open Forum