



West Dereham Parish Council

e-mail: clerk@westderehamparishcouncil.com

Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

From Clerk to the Council:

I hereby give notice of West Dereham Parish Council meeting to be held at

**West Dereham Village Hall
on Thursday 3 October 2013 at 7.30 p.m.**

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – All welcome)

All members of the Parish Council are summoned to attend.

Dated this 29th day of September 2013

To:

1. Welcome
Apologies: To receive and consider apologies for absence.
2. Declarations of Interest: Councillors are invited to declare an interest in any item on the agenda.
3. Minutes: To approve and sign the minutes of the meeting held on 5 September 2013.
4. To consider reports:
 - 4.1 Chairman's report and
 - 4.2 Clerk's report (4.1 and 4.2 will be taken together)
 - 4.3 Police report
 - 4.4 Village hall report
 - 4.5 Glazewing report
 - 4.6 Broadband report
5. To consider finance:
 - 5.1 Accounts for September: to consider accounts as at 30 September and consider requests for payments in October (see appendix 1)
 - 5.2 Precept: Councillors and villagers to begin formulating the precept bid
 - 5.3 Responsible Financial Officer (RFO): to appoint a Councillor as RFO until a Parish Clerk is appointed
6. Farm business tenancy: for decision – award of 3 year tenancy
7. Business Continuity Plan: for discussion
8. Data Protection Plan: for discussion
9. To comment on any planning applications received
10. To receive and agree action on any correspondence
11. To receive further reports/ items of business for the next agenda

OPEN FORUM