



## West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF  
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Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

I hereby give notice of an Ordinary meeting of West Dereham Parish Council to be held at  
**West Dereham Village Hall**  
on **Thursday 7 August 2014 at 7.30 p.m.**

*(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)*

All members of the Parish Council are summoned to attend.

Dated this 1<sup>st</sup> day of August 2014

From Clerk to the Council *Sarah Thorpe*

### --AGENDA--

1. To agree audio recording of Parish Council meetings and wording of notice to advise attendees
2. Welcome. Apologies for absence: to receive and consider apologies for absence
3. Declarations of Interest: Councillors are invited to declare an interest in agenda items
4. Minutes: To approve and sign the minutes of the meetings held 7 July 2014
5. To consider reports:
  - 5.1 Chairman's report
  - 5.2 Clerk's report
  - 5.3 Handyman's report
  - 5.4 Police report
  - 5.5 Village Hall report
  - 5.6 Broadband report
  - 5.7 Glazewing report
6. To consider finance:
  - 6.1 Accounts for June: to consider accounts as at 31 July 2014 (month 4) and approve requests for payment in August
  - 6.2 To consider payment to Pear Technology
  - 6.3 To consider payment to CGM Ltd
7. To approve the insurance cover for the adopted BT telephone boxes
8. To review Parish Council documents and policies:
  - 8.1 Financial Regulations
  - 8.2 Parish Council Risk Assessment
  - 8.3 Allotment Contract and Fees
  - 8.4 Publication Scheme
9. To comment on planning applications currently received and any additional applications
  - 9.1 14/01030/A - Camping Site Woodstock, Gibbet Lane: Advertisement application for 2 signs
10. To receive and agree action on any correspondence
11. To consider matters affecting Parish Council assets:
  - 11.1 To approve repairs to the Cemetery Gates
  - 11.2 To discuss adding the War Memorial to the village assets register & Parish Council insurance
  - 11.3 To approve the design for the Decorative Gateways
12. To receive further reports/items of business for the next agenda – next meeting will be on Thursday 4 September 2014.

### OPEN FORUM