

West Dereham Parish Council

Clerk: Helen Carrier, 1 Whin Common Road, Denver, Downham Market, Norfolk PE38 0DX

Telephone: 01366 387443 E-mail: clerk@westderehamparishcouncil.uk

Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at

West Dereham Village Hall

on **Thursday 1 December 2016 at 7.30 p.m.**

(Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome)

All members of the Parish Council are summoned to attend.

Dated this 24th day of November 2016

From Clerk to the Council

Helen Carrier

AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 3 November 2016
5. To consider reports:
 - 5.1 Chairman's report
 - 5.2 Clerk's report
 - 5.3 Handyman's report
 - 5.4 Police report
 - 5.5 Village Hall report
 - 5.6 Broadband report
 - 5.7 Glazewing report
6. To consider finance:
 - 6.1 Accounts for November: to consider accounts as of 30 November 2016 (month 8) and approve requests for payment in December
 - 6.2 To consider the Budget for 2017/18
 - 6.3 Bank Mandate – Change of Address
7. To comment on planning applications currently received
 - 7.1 C/2/2016/2021 Glazewing House, Station Road, West Dereham, King's Lynn, Norfolk, PE33 9RR: Variation of conditions 3 of planning permission ref. C/2/2011/2024
8. To discuss matter affecting Parish Assets:
 - 8.1 One off cut of Cemetery
 - 8.2 To consider replacing vandalised litter bin and dog bin on Church Road
9. To review Parish Council policies and documents
 - 9.1 Cemetery Risk Assessment
 - 9.2 Community Engagement Strategy
10. To receive and agree action on any correspondence
11. To receive further reports/items of business for the next agenda – the next Parish Council meeting will be on Thursday 2 February 2017

OPEN FORUM