

## West Dereham Parish Council

Clerk: Sarah Thorpe, 88 Smeeth Road, Marshland St James, Wisbech, Cambs. PE14 8JF  
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Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt, Paula Kellingray, Claire Page, Pam Walker

I hereby give notice of the Annual meeting of West Dereham Parish Council to be held at  
**West Dereham Village Hall**  
on **Thursday 14 May 2015 at 7.30 p.m.**  
(*Open Surgery with tea/coffee and biscuits from 7.00 p.m. – all welcome*)

All members of the Parish Council are summoned to attend.

Dated this 8<sup>th</sup> day of May 2015

From Clerk to the Council

*Sarah Thorpe*

### --AGENDA--

1. Election of Chairman and declaration of acceptance of office
2. Election of Vice Chairman and declaration of acceptance of office
3. Nominations of Councillors with special responsibility for Finance; Footpaths; Police; Village Hall; & Youth
4. Apologies for absence: to receive and consider apologies for absence
5. Return of register of members' interests and declaration of acceptance of office forms
6. Notice regarding use of social media and audio recording of Parish Council meeting
7. Minutes: To approve and sign the minutes of the meeting held 2 April 2015
8. To consider reports:
  - 8.1 Chairman's report
  - 8.2 Clerk's report
  - 8.3 Handyman's report
  - 8.4 Police report
  - 8.5 Village Hall report
  - 8.6 Broadband report
  - 8.7 Glazewing report
9. To consider finance:
  - 9.1 Accounts for April: to consider accounts as of 30 April 2015 (month 1) and approve requests for payment in May
  - 9.2 To consider the Clerk's salary
10. To comment on planning applications currently received:
  - 10.1 15/00618/F First floor extension at Lime House, Lime Kiln Road
11. To discuss a Neighbourhood Plan for the parish
12. To consider matters affecting parish assets:
  - 12.1 Options for the street light on St Andrews Close
  - 12.2 Refurbishment or replacement of village signs
  - 12.3 Locations and measurements for decorative village gateways
  - 12.4 Water connection at the allotments
13. To review the Cemetery Rules and Regulations
14. To receive and agree action on any correspondence
15. To receive further reports/items of business for the next agenda – the next Parish Council meeting will be on Thursday 11 June 2015

### OPEN FORUM