

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at

West Dereham Village Hall

on **Thursday 7 December 2017 at 7.30 p.m.**

Open Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome

All members of the Parish Council are summoned to attend.

Dated 01 December 2017

From Parish Clerk to the Council

AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 2 November 2017
5. Matters Arising from the Minutes
6. To consider reports:
 - 6.1 Chairman's report
 - 6.2 Clerk's report
 - 6.3 Handyman's report
 - 6.4 Police report
 - 6.5 Village Hall report
 - 6.6 Broadband report
 - 6.7 Glazewing report
 - 6.8 British Sugar report
7. To consider finance:
 - 7.1 Accounts for November: to consider accounts as of 30 November 2017 (month 8) and to approve requests for payment in November.
 - 7.2 Precept 2018/19 - Decisions
8. Green Burial - Update
9. To consider Parish Council Internal Affairs and Policies
 - 9.1 Cemetery Risk Assessment
 - 9.2 Community Engagement Strategy
10. Correspondence (if received)
11. To receive further reports/items of business for the next agenda
12. Date of Next Meeting – Thursday 1st February 2017 at 7.00pm
13. Open Forum