

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at
West Dereham Village Hall on Thursday 1 March 2018 at 7.00 p.m.

Open Surgery with tea/coffee and biscuits from 6.30 – 7.00 p.m. – all welcome

All members of the Parish Council are summoned to attend.

Dated 25 February 2018

From Parish Clerk to the Council

Special Item from 7.00 to 7.25pm

Dan Downes, Manager from British Sugar, Wissington Refinery Question and Answer Session - All welcome

AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 1 March 2018
5. Matters Arising from the Minutes
6. To consider reports:
 - 6.1 Chairman's report
 - 6.2 Clerk's report
 - 6.3 Handyman's report
 - 6.4 Police report
 - 6.5 Village Hall report
 - 6.6 Glazewing report
7. To consider finance:
 - 7.1 Accounts for February 2018: to consider accounts as of 28 February 2018 (month 11) and to approve requests for payment in February.
8. Green Burial - Update
9. Commemoration Beacon - Decision
10. To consider Parish Council Internal Affairs and Policies
 - 10.1 Co-option Policy
 - 10.2 Code of Conduct Policy
 - 10.3 Disciplinary & Grievance Policy
 - 10.4 Equal Opportunities Policy
 - 10.5 Lighting within the Parish Policy
 - 10.6 Media Relations Policy

11. Planning Applications and Decisions to note
 - 11.1 Ryston Road – Application Number 18/00231/F – Application
12. Correspondence (if received)
13. To receive further reports/items of business for the next agenda
14. Date of Next Meeting – Thursday 5th April 2018 at 7.00pm
To note the Annual Parish Meeting will be held on Wednesday 25th April 2018 at 7.00pm
15. Open Forum