

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of an ordinary meeting of West Dereham Parish Council to be held at

West Dereham Village Hall on Thursday 5 April 2018 at 7.00 p.m.

Open Surgery with tea/coffee and biscuits from 6.30 – 7.00 p.m. – all welcome

All members of the Parish Council are summoned to attend.

Dated 29 March 2018

From Parish Clerk to the Council

Special Item from 7.00 to 7.25pm

Dan Downes, Manager from British Sugar, Wissington Refinery Question and Answer Session - All welcome

AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the meeting held 1 March 2018
5. Matters Arising from the Minutes
6. To consider reports:
 - 6.1 Chairman's report
 - 6.2 Clerk's report
 - 6.3 Handyman's report
 - 6.4 Police report
 - 6.5 Village Hall report
 - 6.6 Glazewing report
7. To consider finance:
 - 7.1 Accounts for March 2018: to consider accounts as of 31 March 2018 (month 12) and to approve requests for payment in March.
 - 7.2 Approval of resolution for Parish Councillors to use a Debit Card banking facility.
8. Ditches - Update
9. To consider Parish Council Internal Affairs and Policies
 - 9.1 Action Plan
 - 9.2 Allotment Tenancy Agreement
 - 9.3 Handling Complaints Policy
11. General Data Protection Regulation
12. Correspondence (if received)
13. To receive further reports/items of business for the next agenda

14. Date of Next Meeting (Annual General Meeting) – Thursday 3rd May 2018 at 7.00pm
To note the Annual Parish Meeting will be held on Wednesday 25th April 2018 at 7.00pm.
15. Open Forum