

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of the Annual Meeting of West Dereham Parish Council to be held at
West Dereham Village Hall on Thursday 7th June 2018 at 7.30 p.m.

Open Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome

All members of the Parish Council are summoned to attend.
Dated 31 May 2018 From Parish Clerk to the Council

AGENDA

1. Chairman's signing of declaration of acceptance to take office form.
2. Vice Chairman's signing of declaration of acceptance to take office form.
3. Apologies for absence: to receive and consider apologies for absence.
4. Declaration of Interest on agenda items.
5. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions.
6. Minutes: To approve and sign the minutes of the Annual Parish Council meeting held 3 May 2018
7. Matters Arising from the Minutes
8. To consider reports:
 - 8.1 Chairman's report
 - 8.2 Clerk's report
 - 8.3 Handyman's report
 - 8.4 Police report
 - 8.5 Village Hall report
 - 8.6 Glazewing report
9. To consider finance:
 - 9.1 Accounts for May 2018: to consider accounts as of 31 May 2018 (month 2) and to approve requests for payment in May.
 - 9.2 To review the Parish Clerk's pay
10. To consider Parish Council Internal Affairs and Policies
 - 10.1 Allotment Tenancy Agreement
 - 10.2 Travel and Expenses Policy
11. To comment on planning applications currently received
 - 11.1 18/00712/O Application for construction of six dwellings, Station Farm, Station Road - Decision
12. General Data Protection Regulation - Update
13. Village signs

14. Correspondence (if received)
15. To receive further reports/items of business for the next agenda
16. Date of Next Meeting – Thursday 5th July 2018 at 7.00pm
17. Open Forum