

## **West Dereham Parish Council**

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]  
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk  
Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair),  
Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of the ordinary meeting of West Dereham Parish Council to be held at  
**West Dereham Village Hall on Thursday 7<sup>th</sup> February at 7.30 p.m.**

*Councillors Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome*

All members of the Parish Council are summoned to attend.  
Dated 1<sup>st</sup> February 2019 From Parish Clerk to the Council

### **AGENDA**

1. Apologies for absence: to receive and consider apologies for absence.
2. Declaration of Interest on Agenda items
3. Notice regarding use of social media, audio recording of Parish Council meetings and invitation for public contributions.
4. Minutes: To approve and sign the minutes of the Parish Council meeting held on 6 December 2018.
5. Matters Arising.
6. To consider reports:
  - 6.1. Chairman's report
  - 6.2. Clerk's report
  - 6.3. Handyman's report
  - 6.4. Police report
  - 6.5. Village Hall report
  - 6.6. Glazewing report
7. To consider finance:  
Accounts for December 2018 and January 2019: To consider accounts as of 31 January 2019 (month 10) and to approve requests for payment in January.
8. Parish Council Elections 2019 (2<sup>nd</sup> May)
9. To consider Parish Council Internal Affairs and Policies
  - 9.1 Health & Safety Policy
  - 9.2 Procurement Policy
10. To comment on planning applications
  - 10.1 Decision – 18/02125/LDE Lios-Na-Long, The Row PE33 9RH Certificate of Lawfulness: Continued use of building/workshop for the joinery business – Delegated Decision Lawful.
11. Correspondence (if received)

12. To receive further reports/items of business for the next Parish Council agenda
13. Date of next Parish Council meeting - Thursday 7<sup>th</sup> March 2019 at 7.30pm
14. Open Forum