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**West Dereham Parish Council**

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]

Telephone: [01366 502110] E-mail: [clerk@westderehamparishcouncil.uk](mailto:clerk@westderehamparishcouncil.uk)

Councillors: Pam Bullas, Claire Cann (Chair), Tom Foy, Lorraine Hunt (Vice-Chair), Paula Kellingray, Pam Walker, Claire Williams

I hereby give notice of the ordinary meeting of West Dereham Parish Council to be held at

**West Dereham Village Hall** on **Thursday 4th April at 7.30 p.m.**

*Councillors Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome*

All members of the Parish Council are summoned to attend.

Dated 29th March 2019 From Parish Clerk to the Council

**AGENDA**

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| 1. | Apologies for absence: to receive and consider apologies for absence. |
| 2. | Declaration of Interest on Agenda items |
| 3. | Notice regarding use of social media, audio recording of Parish Council meetings and invitation for public contributions. |
| 4. | Minutes: To approve and sign the minutes of the Parish Council meeting held on 7th March 2019 |
| 5. | Matters Arising. |
| 6. | To consider reports:  7.1. Chairman’s report  7.2. Clerk’s report  7.3. Handyman’s report  7.4. Police report  7.5. Village Hall report  7.6. Glazewing report |
| 7. | To consider finance:  8.1 Accounts for March 2019: To consider accounts as of 31 March 2019 (month 12) and to approve requests for payment in March.  8.2 To Receive the Annual Accounts for 2018/19 (if completed for meeting). |
| 8. | To consider Parish Council Internal Affairs and Policies  8.1 Action Plan  8.2 Handling Complaints Policy |
| 9. | Cemetery Memorial - To approve design |
| 10. | To comment on planning applications  10.1 Decision – 18/00231/F Stonibruk, Ryston Road, West Dereham - Proposed new building  10.2 Application - C/2/2019/2004 Wereham Recycling Centre, Main Road, West Dereham - Change of Use |
| 11. | Correspondence (if received) |
| 12. | To receive further reports/items of business for the next Parish Council agenda |
| 13. | To note the date of the Annual Parish Council Meeting - Thursday 15th May 2019 at 7.30pm   |  |  | | --- | --- | |  |  | |
| 14. | Open Forum |