

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk
Councillors: Annie Barber, Claire Cann (Chair - Agenda item 1), Lorraine Hunt,
Paula Kellingray, Pam Walker

I hereby give notice of the Annual Meeting of West Dereham Parish Council to be held at
West Dereham Village Hall on Wednesday 15th May 2019 at 7.30 p.m.

Open Surgery with tea/coffee and biscuits from 7.00 – 7.30 p.m. – all welcome

All members of the Parish Council are summoned to attend.
Dated 9 May 2019 From Parish Clerk to the Council

AGENDA

1. Election of Chairman and declaration of acceptance of office
2. Apologies for absence: To receive and consider apologies for absence
3. Declarations of interest on agenda items
4. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
5. Minutes: To approve and sign the minutes of the meeting held on 4 April 2019.
6. Matters Arising from the Minutes
7. To consider reports:
 - 7.1 Chairman's report
 - 7.2 Clerk's report
 - 7.3 Handyman's report
 - 7.4 Police report
 - 7.5 Village Hall report
 - 7.6 Glazewing report
8. To consider Finance:
 - 8.1 To consider signatures for a new bank mandate
 - 8.2 Accounts for April 2019: to consider accounts as of 30 April 2019 (month 1) and to approve requests for payment in April.
 - 8.3 To consider the Parish Council Insurance for 2019/20
 - 8.4 To review the Handyman pay and expenses.
 - 8.5 To receive the end of year accounts for 2018/19
9. To consider Parish Council Internal Affairs and Policies
 - 9.1 Assets Register 2019/20
10. To comment on planning applications currently received at the time of the meeting
11. Correspondence (if received)
12. To receive further reports/items of business for the next agenda

13. Date of Next Meeting – Thursday 6th June 2019 at 7.00pm

14. Open Forum