



## West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]  
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk

Councillors: Annie Barber, Tom Foy, Stuart Glover, Keith Gore, Lorraine Hunt (Chair)  
and Susan Pepper

I hereby give notice of the ordinary meeting of West Dereham Parish Council  
to be held at

**West Dereham Village Hall on Thursday 7<sup>th</sup> November 2019 at 7.30 p.m.**

All members of the Parish Council are summoned to attend.  
Dated 1st November 2019 From Parish Clerk to the Council

### Guest Speaker at 7.00pm

#### *Taking a stand against Scams'*

Lisa Auker from 'Friends Against Scams', an organisation that is an initiative by the National Trading Standards will speak about its aims to help protect and prevent people from becoming victims of scams.

### MEETING AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items.
3. Notice regarding use of social media, audio recording of Parish Council meeting and invitation for public contributions
4. Minutes: To approve and sign the minutes of the Parish Council Meeting held on 10<sup>th</sup> October 2019
5. Matters Arising
6.
  - 6.1 Chair's Report
  - 6.2 Clerk's Report
  - 6.3 Handyman's Report
  - 6.4 Police Report
  - 6.5 Village Hall Report
  - 6.6 Glazewing Report
7. To consider finance:
  - 7.1 Accounts for October 2019: To consider accounts as of 31 October 2019 (month 7) and to approve requests for payment in October 2019.

7.2 To note the External Auditor's report in respect of the Annual Governance and Accountability Return 2018/19

7.3 Setting of the Precept 2020/21

8. Defibrillators in the village – Update
9. To consider Parish Council Internal Affairs and Policies
  - 9.1 West Dereham Cemetery Regulations
  - 9.2 Standing Orders
  - 9.3 Financial Regulations
10. To comment on planning Applications currently received at the time of the meeting
  - 10.1 19/01796/F – Woodside Barn, The Row, West Dereham PE33 9RH - Single storey extension to dwelling
11. Correspondence (if received)
12. To receive further reports/items of business for the next Parish Council agenda
13. Date of next meeting - Thursday 5<sup>th</sup> December 2019 @ 7.30pm
14. Open Forum