



West Dereham Parish Council

Assets and Liabilities Report April 2020

Councillors inspecting: Keith Gore and Sue Pepper 20.02.2020

ASSET	LOCATION	REPORT	ACTION REQUIRED	DATE ACTION COMPLETED
Allotment fence	Adjacent to Hilgay Road	Fence bordering Farm Business Tenant's & footpath	Fence needs replacing	
Allotment Gates	East of allotments adjacent to Hilgay Road	In reasonable repair	Handyman to clean and repaint	
Allotment Gates	West of allotments adjacent to Hilgay Road	In good repair	None	
Allotment hedge	Hilgay Road (between road and garden allotments)	Been trimmed	On maintenance schedule	
Allotments	Leylandii hedging at Avalon, Hilgay Road	Has been trimmed	Handyman to keep under scrutiny	
Bert Starling Seat	Station Road	In good condition	Needs washing down – Handyman	
Bridge	Nr Watering Cottages	Needs cleaning and painting	New bridge	
Bridge	Junction Basil Road/Hilgay Road	Needs cleaning	Needs cleaning - Handyman	
Bridge	Basil Road near bend at junction for Bars Hall Farm	Still severely damaged	Needs cleaning - Handyman	Condition assessed annually by NCC – Feb 2020
Bridge	Basil Road near junction with Brookes Lane	Needs cleaning	Handyman	
Bridge	Wereham Road towards College Road	Needs cleaning and painting	Needs cleaning - Handyman	
Bridge	Leading up to The Row	Bridge needs cleaning and painting	Brambles need cutting back	
Bridge – Stocks Bridge (2)	Near junction with Station and Hilgay Roads	SEE ENTRY under Stocks Bridge		

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Bridge	Church Road - Near Hudson's garage	Leaning towards the dyke – some cracks in upright support	Needs cleaning and painting - Handyman	Condition assessed annually by NCC – Feb 2020
Bus Shelter	Church Road	Good condition	Wooden board at back needs checking for treatment. Inner roof felt lining looks wet which would indicate that the roof is leaking – inspection required. Handyman	
Bus Shelter Notice Board	Church Road	Good condition	Glass needs cleaning. Some rust, needs painting – Handyman	
Bus Shelter Waste Bin	Church Road	New bin installed 2016	Good condition.	
Cemetery Benches	Cemetery	Stoneware requires light wash down.		
Cemetery Fencing	Cemetery	Good condition	None	
Cemetery Gates	St Andrews Walk	New gate and pillars	Requires cleaning rust spots, rubbing down and painting. Gate handle broken and to be repaired.	
Cemetery Hedges	Cemetery	Good condition	Has been trimmed	
Cemetery Row Markers	Cemetery	Good condition	Marker 'G' repaired	
Cemetery Trees	Cemetery (Natural Burial area)	Planted Spring 2018 - Variable condition and growth	Several trees replaced late Spring 2019	
Cemetery Water Point	Cemetery (north hedge)	Good condition	None	
Dog Waste bin	Junction of Station Road/Hilgay Road	In good condition	None	
Dog Waste Bin	Church Road	In good condition	None	
Dog Waste Bin Recreation Field	Off Ryston Road	In good condition	None	
Dog Waste Bin The Row	South end of The Row	Good Condition	None	
Eddie Drew Seat	Cemetery, St Andrews Walk	Needs thorough clean and wood treatment	Needs cleaning and wood treatment	
Goalpost (multi sport)	Recreation ground area, St Andrews Close	In good condition	Requires regular inspection	Clerk arranging safety sign

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Joyce Smith Seat	Opposite old school	Deteriorating	To rub down rusted areas and repaint - Handyman	
Millennium tree guard		<i>In storage at VH</i>		
NCC Direction Sign	Church Road, Wereham Road junction	Post needs painting	Requires attention – Handyman	
Passing place signs (2 of the 3)	Church Road	Both signs rusty at bottom	Requires rubbing down and repaint – Handyman	
Phone Box	Station Road	Long term project; has some subsidence	Sweep and clean - Handyman	
Phone Box	Church Road	Long term project – in poor condition	Sweep and clean - Handyman	
Planter	Church Road North	Algae needs washing off	Handyman	
Planter	Church Road South (Hilgay rd end)	Algae needs washing off, requires replacement section – Large section broken off	Handyman	
Post and Rails	Junction of Church Rd/Station Road/Hilgay Road	Needs cleaning	Handyman	
Post Boxes	Church Road	Needs cleaning – needs cleaning	Handyman	
Post Box	Station Road	Good condition – needs cleaning	Handyman	
Post Box	Basil Road (near Brookes Lane)	Box stolen	Post Office informed	Will not be replaced
Road Sign	Ryston Road, near Carter's Bungalow	Sign leaning (photograph)	Clerk to contact Highways	
Road Sign	Ryston Rd/Church Rd junction	Requires 4 screws to mend, cleaned and painted	Clerk to check with Highways	
Speed Monitor (SAM2)	Variable position	Repaired in summer of 2018		
Speed Monitor Post	Mid-Church Road	In good repair	None	
Speed Monitor Post	Hilgay Road, near junction with Church/Station Roads	In good repair	None	
Speed Monitor Post –	Lime Kiln Road (mid-way, east)	In good repair	None	
Speed Monitor Post	Station Road (north), near junction with Church Road	In good repair	None	
Speed Monitor Post	The Row, Ryston Rd, ditch side, near bend to Ryston Rd	In good repair	None	

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Stocks Bridge (footpath)	Church Road south	Post and railings need cleaning and painting	Handyman	
Stocks Bridge (road)	Church Road south	Post and railings need cleaning	Handyman	
Large Tree (nr Stocks Bridge)	Church Road south	Tree branches in good condition		
Village Gateway	Hilgay Road, near junction with Church/Station Roads	In good condition	Will need oiling to preserve wood	
Village Gateway	Lime Kiln Road by Village Sign (north)	In good condition	Will need oiling to preserve wood	
Village Gateway	Ryston Rd, near bend into The Row	In good condition	Will need oiling to preserve wood	
Village Notice Board	Church Road north	Needs cleaning and painting.	Needs rust removing, cleaning & repainting – Handyman	
Village Notice Board	Church Road south	Needs cleaning and painting.	Needs rust removing and repainting - Handyman	
Village Sign north	Lime Kiln Road	Metal has further deteriorated Sign is now bent. Brick base in poor condition	Needs refurbishing	
Village sign south	Church Road south	Metal figures on sign deteriorating. Corner of base cracked, loose mortar	Needs refurbishing	
War Memorial	St Andrew's Churchyard	Good repair, surrounding railings need cleaning	Handyman	
Waste Bin Recreation Field	Off Ryston Road	Wooden post needs wood treatment. Bin needs repainting.	Clerk to notify Borough Council Needs painting KLBC.	