



West Dereham Parish Council

HEALTH AND SAFETY POLICY

Health and Safety at Work etc Act 1974

Our statement of general policy is:

1. To maintain safe and healthy working conditions for both Clerk and Councillors in the Village Hall
2. To ensure that the Clerk, when working from home, is suitably insured
3. To consult with the Clerk on matters affecting their health and safety when conducting their quarterly review and annual appraisal
4. To provide guidance on dealing with members of the public for both Clerk and Councillors
5. To ensure the Clerk and Councillors have adequate training and are confident and competent to carry out their tasks
6. To review and revise this policy as necessary at regular intervals.