



## West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]  
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk

Councillors: Nick Drew, Tom Foy, Stuart Glover, Tim Glover, Keith Gore,  
Lorraine Hunt (Chair) and Susan Pepper

Since the outbreak of the Coronavirus, all face to face public meetings have been cancelled. The Parish Council will now meet in virtual terms using Zoom.

I hereby give notice of a virtual Ordinary Meeting of the above-named Parish Council to be held via the platform Zoom on **Thursday 6<sup>th</sup> August 2020 at 7.00pm.**

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4 April. **The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.**

**If you want to join the meeting, please contact the Parish Clerk at the above email address.**

All members of the Parish Council are summoned to attend.  
Dated 1<sup>st</sup> August 2020 From Parish Clerk to the Council

### MEETING AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items.
3. Notice regarding use of audio recording of Parish Council meeting
4. Minutes: To approve and sign the minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2020
5. Matters Arising
6. 6.1 Chair's Report  
6.2 Clerk's Report and other reports  
6.3 Glazewing Report  
6.4 Village Hall Report
7. To consider finance:  
7.1 Accounts for July 2020: To consider accounts as of 31 July 2020 (month 4) and to approve requests for payment in July 2020.  
7.2 Annual Governance and Accountability Return 2019/20  
Approval of Annual Accounts
8. Approval of application for the erection of a Memorial in the Cemetery and an addition to a second Memorial
9. To comment on Planning Applications currently received at the time of the meeting

10. Correspondence (if received)
11. To receive further reports/items of business for the next Parish Council agenda
12. Date of next meeting – Thursday 3<sup>rd</sup> September 2020 @ 7.30pm
13. Open Forum



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