



West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk

Councillors: Nick Drew, Tom Foy, Stuart Glover, Tim Glover, Keith Gore,
Lorraine Hunt (Chair) and Susan Pepper

Since the outbreak of the Coronavirus, all face to face public meetings have been cancelled. The Parish Council will now meet in virtual terms using Zoom.

I hereby give notice of a virtual Ordinary Meeting of the above-named Parish Council to be held via the platform Zoom on **Thursday 3rd September 2020 at 7.00pm.**

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4 April. **The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.**

If you want to join the meeting, please contact the Parish Clerk at the above email address.

All members of the Parish Council are summoned to attend.
Dated 28th August 2020 From Parish Clerk to the Council

MEETING AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items.
3. Notice regarding use of audio recording of Parish Council meeting
4. Minutes: To approve and sign the minutes of the Parish Council Meeting held on 6th August 2020
5. Matters Arising
6.
 - 6.1 Chair's Report
 - 6.2 Clerk's Report
 - 6.3 Handyman's Report
 - 6.4 Police Report
 - 6.5 Glazewing Report
 - 6.6 Village Hall Report
7. To consider finance:
 - 7.1 Accounts for August 2020: To consider accounts as of 31 August 2020 (month 5) and to approve requests for payment in July 2020.
 - 7.2 Setting of the Precept for the Financial Year 2021/22
8. Approval of application for the erection of a Memorial in the Cemetery
9. To comment on Planning Applications currently received at the time of the meeting

10. To consider Parish Council Internal Affairs and Policies
 - 10.1 Grant Awarding Policy and Application Form
 - 10.2 Community Engagement Strategy
 - 10.3 Reporting Policy
 - 10.4 Sickness Absence Policy
 - 10.5 Training Policy
11. Correspondence (if received)
12. To receive further reports/items of business for the next Parish Council agenda
13. Date of next meeting – Thursday 1st October 2020 @ 7.00pm
14. Open Forum