

West Dereham Parish Council

Parish Clerk: Peter King, [Kingscroft, Basil Road, West Dereham, PE33 9RP]
Telephone: [01366 502110] E-mail: clerk@westderehamparishcouncil.uk

Councillors: Nick Drew, Tom Foy, Stuart Glover, Tim Glover, Keith Gore,
Lorraine Hunt (Chair) and Susan Pepper

Since the outbreak of the Coronavirus, all face to face public meetings have been cancelled. The Parish Council is meeting in virtual terms using Zoom.

I hereby give notice of a virtual Ordinary Meeting of the above-named Parish Council to be held via the platform Zoom on **Thursday 1st October 2020 at 7.00pm.**

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4 April. **The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.**

If you want to join the meeting, please log into the following weblink:

<https://zoom.us/j/95042558788?pwd=NVI1dXhWbjdTYURpZXA3dncvTDZOQT09>

Meeting ID: 950 4255 8788 Passcode: 084939

All members of the Parish Council are summoned to attend.
Dated 25th September 2020 From Parish Clerk to the Council

MEETING AGENDA

1. Apologies for absence: to receive and consider apologies for absence
2. Declaration of Interest on agenda items.
3. Notice regarding use of audio recording of Parish Council meeting
4. Minutes: To approve and sign the minutes of the Parish Council Meeting held on 3rd September 2020
5. Matters Arising
6.
 - 6.1 Chair's Report
 - 6.2 Clerk's Report
 - 6.3 Handyman's Report
 - 6.4 Police Report
 - 6.5 Glazewing Report
 - 6.6 Village Hall Report
7. To consider finance:
 - 7.1 Accounts for September 2020: To consider accounts as of 30 September 2020 (month 6) and to approve requests for payment in September 2020.
 - 7.2 Setting of the Precept for the Financial Year 2021/22

8. Proposal for the Recreation Ground, St Andrews Close
9. Approval of application for the erection of a Memorial in the Cemetery
10. To comment on Planning Applications currently received at the time of the meeting
11. To consider Parish Council Internal Affairs and Policies
 - 11.1 Financial Regulations
 - 11.2 Community Engagement Strategy
 - 11.3 Travel & Expenses Strategy
 - 11.4 Statement of Internal Control
 - 11.5 Business Continuity Plan Part 1
 - 11.6 Business Continuity Plan Part 2
12. Correspondence (if received)
13. To receive further reports/items of business for the next Parish Council agenda
14. Date of next meeting – Thursday 5th November 2020 @ 7.00pm
15. Open Forum