



# West Dereham Parish Council

## Meeting Agenda (published 28 January 2021)

All members of the Parish Council are summoned to attend.

Councillors: Nick Drew, Stuart Glover, Tim Glover, Keith Gore,  
Lorraine Hunt (Chair) and Susan Pepper

I hereby give notice of the virtual ordinary meeting via Zoom of West Dereham Parish Council to be held on **Thursday 4<sup>th</sup> February 2021 at 7.00 p.m.**

**Please note that due to current restrictions this meeting is being held on-line using Zoom in line with the changes to the regulations which came into force on 4 April 2020. (The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020)**

**Please be aware that the Parish Council cannot guarantee the security of any data shared whilst using Zoom, but we have taken every precaution possible to reduce and minimise the risks. By joining this meeting, you are confirming that you agree to accept the risk, we will note your decision on record, and you are free to change your mind at any time.**

**If you want to join the meeting, please log in using the link on the Parish website at [West-dereham-parish-council.norfolkparishes.gov.uk](http://West-dereham-parish-council.norfolkparishes.gov.uk) or you may contact the Parish Clerk at the email address below.**

1. Apologies for absence: to receive and consider apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. Notice regarding use of audio recording of Parish Council meeting
4. To approve the minutes of the meeting held on 3<sup>rd</sup> December
5. To report progress on items not on the agenda from the last meeting (Clerk's Report)
6. To receive updates from Councillors, Public Bodies etc
  - 6.1 Chair's report
  - 6.2 Handyman's Report
  - 6.3 Police Report
  - 6.4 Glazewing Report
  - 6.5 Village Hall Report
7. Finance
  - 7.1 To consider Financial Statements for December 2020 and January 2021
  - 7.2 To approve the payment of accounts list

- 7.3 To agree expenditure for essential reference book "Local Council Administration".
- 7.4 To agree change to internet banking and agree banking provider.
- 8. Proposal for the recreation ground, St Andrew's Close - update
- 9. To agree Grounds Maintenance contractor.
- 10. Planning Matters
  - 10.1 To receive results of applications
  - 10.2 To receive new applications and comment.Outline Application Some Matters Reserved: Proposed dwelling at Land W of Whindrove Acre, Ryston Road 20/02122/O
- 11. To consider Parish Council Policies and Updates
  - Allotment Tenancy agreement
  - Cemetery Regulations
  - Handling Complaints Policy
- 12. Correspondence
- 13. To agree items for the next meeting (Thu 04/03/2021 at 7pm)
- 14. Open Forum for Public Participation: an opportunity to hear from members of the public

*Linda Arthur*

**Linda Arthur**  
**Clerk**  
**West Dereham Parish Council**  
**07391 101835**  
**[West-dereham-parish-council.norfolkparishes.gov.uk](http://West-dereham-parish-council.norfolkparishes.gov.uk)**