

# West Dereham Parish Council

## Meeting Agenda

All members of the Parish Council are summoned to attend.

Councillors: Nick Drew (Chair), Stuart Glover, Tim Glover, Keith Gore,  
and Susan Pepper (Vice Chair)

Notice is hereby given of the ordinary meeting at West Dereham Village Hall  
of West Dereham Parish Council  
to be held on **2<sup>nd</sup> Sept meeting at 7.00 p.m.**

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To approve the minutes of the meeting held on 5<sup>th</sup> August 2021
4. To approve the co-option of a new councillor
5. To report progress on items not on this agenda from the last meeting (Clerk's Report, information only)
6. Open Forum for Public Participation: an opportunity to hear from members of the public, borough councillors and country councillors
7. Correspondence (for information only)
8. To receive updates (for information only)
  - 8.1 Chair's report
  - 8.2 Handyman's Report
  - 8.3 Police Report
  - 8.4 Village Hall Report
  - 8.5 Proposal for recreation ground, St Andrew's Close
9. Finance
  - 9.1 To approve virement of funds from Barclays to Unity Trust Bank
  - 9.2 To approve July payments
  - 9.3 To approve village hall grant
  - 9.4 To approve appointment of RFO
  - 9.5 To approve adding RFO to Unity Trust Bank account for viewing accounts and raising payments
  - 9.6 To approve accounts up to 31 August 2021
  - 9.7 To approve August payments

10. Planning
  - 10.1 To receive results of applications
  - 10.2 To consider new applications and comment
11. To approve Website Accessibility Statement
12. Allotments & Farm Tenancy
  - 12.1 To consider a plan regarding vacant allotments
  - 12.2 Farm Tenancy
13. To consider training
14. To consider Scribe accounting software
15. To receive items for the next meeting agenda, to be held on 7<sup>th</sup> Oct 2021
16. Resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing, farm tender

Signed: *Sharon Sweet*

S Sweet: Clerk

Dated: 25.08.2021