



West Dereham Village Hall Management Committee
Charity No. 1139100

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Monthly report to West Dereham Parish Council – 2 September 21

1. The Village Hall has started to return to regular activities and has been hired to support the sad event of a Wake, as well as yoga classes on a Monday. Limits on inducted and trained bar staff precludes opening on a weekday evening on a regular basis.

Governance

2. An amendment to the Finance Policy has been written to take into account the idiosyncrasies of internet business banking and provide an Interim Policy to cover governance due to the lack of a dedicated Treasurer. The draft Finance Policy will be reviewed and signed-off this month.

3. All Hall bookings are paid into the Village Hall account. Utilities will be transferred to this account when able. This meets the requirement to have separate accounts for the charity and the trading entity of the Bar.

4. Despite a hand-delivered note drop to each residence in village, as well as online advertising, there have been no volunteers to join the Management Committee as Trustees or representatives from other aspects of the village community. We will aim to hold an AGM soon to meet the Trust Deed requirement. The Management Committee is in desperate need of a dedicated Treasurer and a new Secretary; the utility of the Hall will be constrained by the lack of volunteers and Trustees.

Finances

5. The financial situation is slightly less challenging due to increased takings on the Bar account and the start of Hall bookings. The issue over an expensive WAVE utility bill has yet to be resolved fully but phone calls have established that the leak may have caused a bill of around £1,200 and a detailed email will be written to them this week to seek relief on that amount. The WDVHMC have gratefully received a refund of the monthly £50 fee for the car park loan which has been paid into the account.

Account	Paid Out	Paid In	Balance
Village Hall*	£0.00	£90.50	£222.50
Bar Reserve Account	£0.00	£18.00	£1056.28
Bar Account*	£216.32	£1800.00	£3,330.90

* Additional payment from Village Trust Car Park refund paid in not included in statement at time of reporting.

Infrastructure

6. The issue with the water charges has been progressed but not to a satisfactory conclusion.
7. Update on projects identified for the future:
 - a. Trimming of the hedge and weeding of the car park remains an outstanding task.
 - b. Refurbishment of the outside benches. No progress.
 - c. Purchase and fit of new fore doors for the Abbey Room and Main Hall. No funds available.
 - d. Purchase of soft furniture for 'Chequers Corner' in the Abbey Room. No funds available.
 - e. Purchase of additional benches for outside use. No funds available.

Events

8. The Yard Sale to support Macmillan, organised by a villager, was a great success for the cause. The offer of setting up vendor tables in the Village Hall was not taken up but refreshment sales did slightly better than expected and a monthly weekend Brunch may become a regular feature if there is enough interest. The Facebook Poll has not been overwhelmingly supportive.
9. The entire Village Hall was privately hired for a Wake, and it was comforting to see so many people take part in a fitting send-off to one of our well respected and loved villagers. It proved how fitting the Village Hall can be for large events and photos of the Hall prior to the event starting can be found on the Facebook page, with permission from the Hirers.
10. Cre8 have requested bookings for a regular slot, starting 18 September.
11. As of September, a yoga class will be offered on Monday evenings.
12. Quiz nights will be run once a month.
13. Table, chair, crockery and cutlery hire is now available to local residents, for any home-based events should the VH not be available or suitable.
14. The White Hart Bar has been opened on Sunday afternoons when volunteer staff have been available. We have 4 fully inducted Bar staff, and an additional training session will take place on 12 September with an immediate mentoring session once the customers arrive.
15. All events and opening times will continue to be advertised on [West Dereham Village Hall Events | Facebook](#) and Website <https://westderehamvillagehall.co.uk/>
16. The Bar will be open on Sunday.

Andy Challen
Chair
WDVH