



West Dereham Village Hall Management Committee
Charity No. 1139100

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West Dereham
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Monthly report to West Dereham Parish Council – 4 November 21

1. The Village Hall continues to host occasional private function events, yoga on a Monday and White Hart Bar opening on a Sunday. The trial period of opening on a Friday evening has been stopped due to lack of attendance. Specific Friday opening will be advertised well in advance for events such as Quiz Nights.

Governance

2. There have been no volunteers to join the Management Committee as Trustees or representatives from other aspects of the village community. The Management Committee needs a dedicated Treasurer and a new Secretary; the utility of the Hall will be constrained by the lack of volunteers and Trustees.

Finances

3. The financial situation is stable and will remain so providing we have sufficient takings over the Bar and interest in events to cover the cost of running the Hall. Ansvar insurance paid £1083.04 towards the Wave water bill caused by a leak on the property side of the supply line. This was due to be paid to Wave on 28 October.

4. Internet Banking has yet to confirmed as working. The aim is to resolve this during November.

5. Cost of supplies and the need to generate more revenue has resulted in a slight increase in bar prices, which remain well below the prices of local public houses.

Account	Paid Out	Paid In	Balance
Village Hall*	£0.00	£0.00	£1,341.75
Bar Reserve Account	£0.00	£18.00	£1,096.81
Bar Account*	£500.91	£1,384.04	£4,194.52

Infrastructure

6. The Bar dishwasher is currently inoperative. Servicing support is being sought.

7. The Fire Safety check identified several emergency lights that need bulbs replacing. A refined quote is being sought.

8. The Hall will be deep cleaned sometime before the Christmas period – we are unwilling to employ a full-time caretaker cleaner given current usage.

9. Update on projects identified for the future:
- a. Trimming of the hedge and weeding of the car park remains an outstanding task. This has been volunteered as gratis work from a provider within the community.
 - b. Refurbishment of the outside benches. No progress.
 - c. Purchase and fit of new fire doors for the Abbey Room and Main Hall. Spending prioritisation plan will be developed to best allocate funds.
 - d. Purchase of soft furniture for 'Chequers Corner' in the Abbey Room. A leather sofa has been offered by a member of the community as a donation. Further donations of tables will be sought.
 - e. Purchase of additional benches for outside use. Funds will become available after fire doors have been commissioned for the Abbey Room and Main Hall.

Events

10. A proposed date of Saturday 27 November has been identified for a Christmas Fair. Tables for vendors available at £10 per table. The event will be advertised on the website, Face Book and The Pump shortly.
11. Yoga classes are regularly held Monday evenings, but uptake has reduced slightly.
12. Quiz nights will be run once a month.
13. Saturday Brunch will be held once a month provided volunteers to assist come forward.
14. Table, chair, crockery and cutlery hire is now available to residents, for any home-based events should the VH not be available or suitable.
15. The White Hart Bar will continue to be opened on Sunday afternoons when volunteer staff are available. We have 5 fully inducted Bar staff; Friday evening opening will take place when specific events are identified. A lack of attendance over a 3-week trial of Friday opening proved unsustainable financially due to lack of attendance and therefore takings.
16. All events and opening times will continue to be advertised on [West Dereham Village Hall Events | Facebook](#) and Website <https://westderehamvillagehall.co.uk/> and The Pump where lead times allow

Andy Challen
Chair
WDVH