

West Dereham Parish Council

All members of the Parish Council are hereby summoned to attend.
Members of the public are invited to attend and address the council during the public participation session.

Councillors: Andy Challen, Nick Drew (Chair), Stuart Glover, Tim Glover and Keith Gore.

Notice is hereby given of the **ordinary meeting** at West Dereham Village Hall of West Dereham Parish Council to be held on
Thursday 3rd February 2022 meeting at 7.00p.m.

1. Chair's welcome and update
2. To receive apologies for absence
3. To receive declarations of interest in items on the agenda and written requests for dispensation
4. To appoint Vice Chair
5. To approve the minutes of the ordinary meeting held on 2nd December 2021
6. To report progress on items not on this agenda from the last meeting (Clerk's Report, information only)
7. Open Forum for Public Participation: an opportunity to hear from members of the public, Borough Councillors and County Councillors
8. Correspondence (for information only)
9. To receive updates (for information only), including Handyman's update, Village Hall report and Proposed Playground Working Group update
10. To discuss areas within the parish potentially at risk of flooding
11. To discuss damage to hedge at allotments and approve actions for necessary repairs.
12. To discuss letter received from West Dereham Heritage Group committee and to approve formally accepting handover of the Heritage Room at the village hall, including responsibility for historical artefacts relating to West Dereham and remaining group funds
13. To discuss 'Keep Britain Tidy' Spring campaign 25 March – 10 April 2022
14. To discuss Spring Parish Council newsletter
15. To receive the draft Volunteer Policy
16. Planning:
 - a) to receive results of applications
 - b) to consider and comment on new applications received
17. Finance:
 - a) To approve accounts up to 31.01.2022
 - b) To approve the payment of accounts up to 31.01.2022
 - c) To appoint additional authorising signatory on Unity bank account
 - d) To receive update of the budget (3rd quarter)
 - e) To agree responsibility for internal financial control checks
18. To receive items for the next meeting agenda, to be held on 3 March 2022

Signed: *Sharon Sweet* S Sweet: Clerk

Dated: 27.01.2022