

Minutes of an Extra-Ordinary Meeting of West Dereham Parish Council held on Wednesday 15th June 2022

Parish Councillors: Andy Challen, Nick Drew (Chair), Stuart Glover, Tim Glover, Keith Gore

Also in attendance: Sharon Sweet (Clerk)

Members of the Public: 6

1. To receive apologies for absence

None

2. To receive declarations of interest in items on the agenda and written requests for dispensation

None

3. Open Forum for Public Participation: an opportunity to hear from members of the public, Borough Councillors and County Councillors

Members of the public addressed the Council on the following matters:

The proposed playground project, including the cost, type of equipment, concerns over the playgrounds effect on the Precept and concerns over the potential for anti-social behaviour at a playground.

The beacon at the cemetery which was not lit as part of the Jubilee celebrations, disappointment was raised this had not been an event for the Jubilee.

The timeline for the community questionnaire going out to all residents.

Whether the Council had considered a defibrillator for the village.

Members of the public left the meeting at the end of this item 3 and during the beginning of item 4.

4. To discuss business priorities

The Clerk had expressed concerns that the day-to-day work of the Council could not be completed within the contracted hours of the role. In addition to this, the Council had other new projects they wished to achieve and some historical matters requiring attention but there were no agreed priorities.

During a lengthy but constructive discussion the Council drafted a working document of the business priorities that fell outside of the day-to-day 'business as usual' work.

5. Resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing

Clerk to advise Council on the anticipated overtime hours required to assist the Institute of Cemetery and Crematorium Management during their audit day and the anticipated overtime hours required to complete the community questionnaire and collate the results in late summer.

Consideration will need to be given as to whether the contracted hours of the Clerk role need to be increased.

Meeting closed: 9.08pm