

West Dereham Parish Council

The Ordinary Meeting of the Parish Council will take place on **Thursday 14th July 2022**, commencing at **7.00pm**, held in the **West Dereham Village Hall**. All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address Council at Item 6.

Sharon Sweet Sharon Sweet

Clerk to the Parish Council

Dated: 07.07.2022

AGENDA

1. Chair's welcome and update
2. To receive apologies for absence
3. To receive declarations of interest in items on the agenda and any written requests for dispensation
4. To approve the minutes of the ordinary meeting held on 1st June 2022 and the extra-ordinary meeting held on 15th June 2022
5. Clerk's Report, update on items not on this agenda (information only)
6. Open Forum for Public Participation: an opportunity to hear from members of the public, Borough Councillors and County Councillors
Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of 15 minutes with contributions lasting a maximum of 3 minutes from each person. Members of the public should address their representations through the Chairman of the meeting.
7. Correspondence (for information only)
8. To consider Parish Partnership scheme 2022-23
9. To approve the draft Community Questionnaire
10. To agree the transfer of the existing Farm Business Tenancy term to a new tenant
11. To agree the draft Scheme of Delegation
12. To review the Terms of Reference of the Cemetery Working Group and Playground Advisory Group
13. To agree works required at Allotments in respect of the footpath hedge and vacant plots
14. To agree replacement of dog bin on Church Road
15. To agree staff training courses
16. Planning:
 - a) To receive results of applications received since the last meeting
 - b) To consider and comment on new applications received since the last meeting
17. Finance:
 - a) To approve accounts up to 30.06.2022
 - b) Payments for authorising and receipts to note since the last meeting
 - c) To receive the quarterly budget review and consider any recommendations
18. To receive items for the next meeting agenda, to be held 1st September 2022
19. **Resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing**