

West Dereham Parish Council

A Meeting of the Parish Council will take place on **Thursday 13th October 2022**, commencing at **7.00pm**, held in the **West Dereham Village Hall**.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address Council at Item 3.

Lolly Dawson Lolly Dawson, Locum Clerk

Dated: 7th October 2022

AGENDA

1. **To receive and consider apologies for absence.**
2. **To receive declarations of interest in items on the agenda and written requests for dispensation.**
3. **To receive updates on any matters not elsewhere on the agenda**
 - 3.1. The West Dereham Parish Council Facebook Page has been set up and is being administrated by the Clerk(s)
 - 3.2. The dog waste bin has been purchased.
 - 3.3. Update on two jubilee trees. Cllr N Drew.
 - 3.4. Update on cemetery gates. Cllrs S Glover & N Drew.
4. **Open Forum for Public Participation: an opportunity to hear from members of the public, Borough Councillors and County Councillors**

*Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **15 minutes** with contributions lasting a maximum of **3 minutes** from each person. Members of the public should address their representations through the Chairman of the meeting.*
5. **To receive and agree the minutes of the Parish Council meeting Thursday 1st September 2022.**
6. **To consider any projects suitable for the Parish Partnership 50/50 funding scheme from Norfolk County Council 2023/24. From last meeting.**
7. **Community Questionnaire.**
 - 7.1. To receive results if available to the meeting.
 - 7.2. To consider any further actions.
 - 7.3. To receive any response from KLWNBC. Cllr A Challen.
8. **Allotments.**

- 8.1. To receive an update
- 8.2. Best Kept Allotment award update. Cllr T Glover.

9. Planning Matters.

9.1. To consider a consultee response to any planning applications received from King’s Lynn and West Norfolk Borough Council:

9.1.1.

9.2. To receive notification of any decisions notified prior to the meeting.

9.3 To note The Acceptance of an Application for a development consent order by the Planning Inspectorate: Proposed Medworth Energy from waste combined heat and power facility. Wisbech.

10. Finance.

10.1. To receive and agree payments already made and RESOLVE to make payments as presented, to include:

Description	Net	Vat	Gross	Method
Lolly Dawson – Locum Clerk Services and refund of Bin Purchase				Cheque
Village Hall Hire	£20.00	£0.00	£20.00	Cheque
ECS Computers Ltd	£8.25	£1.65	£9.90	DD
CGM Group – grounds maintenance	£532.26	£106.45	£638.71	Cheque
E-On – REFUND	-£1.51	-£0.00	-£1.51	Cheque to be cashed
Wave – cemetery	£12.16	£0.00	£12.16	Cheque
Handyman R Poole	£104.50	£0.00	£104.50	Cheque
Information Commissioner	£40.00		£40.00	DD?
Mrs Sarah Hunt – Locum Services	£60.00		£60.00	Cheque

- 10.2 To receive an update on Unity access for Cllr S Glover.
- 10.2 To receive bank reconciliation if available.
- 10.3 To consider obtaining and placing a wreath on Remembrance Day.

11. Communication.

- 11.1. To consider a letter to local haulage company regarding use of the ‘The Row’.
- 11.2. Parish Newsletter. To consider any actions.

12. Cemetery.

- 12.1. To consider ICCM report and consider any recommendations/actions.

13. Correspondence.

Email	Member of public	Lorries using Lime Kiln Road	For consideration
Email	Member of public	Overgrown bramble on Brooks Lane signpost	For consideration
Email	NCC – Community & Environmental Services	Modification Order for addition and upgrade of public rights of way on Black Drove.	For consideration
Email	Norfolk alc	Invitation to meeting.	For consideration

Email	NPLaw	Consultation	For consideration
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To resolve to exclude the press and public in accordance with the Public Bodies (admission to meetings) Act 1960 in consideration of the following items due to their confidential nature.

14. Items for Next Agenda.

Budget Discussions.

15. To receive an update and consider any items in connection with the recruitment of a replacement clerk.

15.1 To consider the purchase of a mobile phone.

15.2 To consider hours to be approved for Locum Clerk.

16. To consider the Agreement for farm business tenancy