

West Dereham Parish Council

A Meeting of the Parish Council will take place on **Thursday 3rd November 2022**, commencing at **7.00pm**, held in the **West Dereham Village Hall**.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address Council at Item 3.

Lolly Dawson, Lolly Dawson, Locum Clerk

Dated: 28th October 2022

AGENDA

1. Co-Option

To consider any applications for the 4 councillor vacancies.

2. To receive and consider apologies for absence.

3. To receive declarations of interest in items on the agenda and written requests for dispensation.

4. To receive updates on any matters not elsewhere on the agenda

4.1. The ICCM report actions are in progress

5. Open Forum for Public Participation: an opportunity to hear from members of the public, Borough Councillors and County Councillors

*Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **15 minutes** with contributions lasting a maximum of **3 minutes** from each person. Members of the public should address their representations through the Chairman of the meeting.*

6. To receive and agree the minutes of the Parish Council meeting Thursday 13th October 2022.

7. To consider any projects suitable for the Parish Partnership 50/50 funding scheme from Norfolk County Council 2023/24. From last meeting.

8. Playground Project

8.1. To consider approval of the playground project.

8.2. To consider creating a Playground Working Group.

8.3. To adopt a Terms of Reference for the Playground Working Group.

8.4. To elect members to the Playground Working Group.

9. Allotments.

9.1. To receive an update

10. Planning Matters.

10.1. To consider a consultee response to any planning applications received from King's Lynn and West Norfolk Borough Council:

10.2. To receive notification of any decisions notified prior to the meeting.

11. Finance.

11.1. To receive and agree payments already made and RESOLVE to make payments as presented, to include:

Description	Net	Vat	Gross	Method
Lolly Dawson – Locum Clerk Services			TBC	Cheque
Village Hall Hire 16/10/22	£20.00	£0.00	£20.00	Cheque
ECS Computers Ltd	£8.25	£1.65	£9.90	DD
CGM Group – grounds maintenance	£532.26	£106.45	£638.71	Cheque
Handyman R Poole			TBC	Cheque
RBL Poppy Appeal – Wreath	£24.95	£0.00	£24.95	Already Agreed - Cheque
Glasdon – Dog Bin	£246.44	£49.29	£295.73	Already Agreed - Cheque
KLWNBC CIL Payment	-£103.22	-£0.00	-£103.22	Payment to be received via BACS

**To also include any invoices received prior to the meeting.*

11.2 To note that Scribe accounts monthly subscription will be increasing to £28.80 per month from 1st April 2023, an increase of £4.80.

11.3 To receive bank reconciliation if available.

12. Communication.

12.1. Parish Newsletter. To consider any actions.

13. Correspondence.

Email	KLWNBC	Parish Update Presentation	Circulated
Email	Police	Next Priority Setting Meeting – Tuesday 17 th January 2023	For Information
Email	KLWNBC Planning	Development Consent Order Notification – Medworth Energy	For Information
Email	Police	Q&A Invitatio – Downham Market Library 4/11/22 10am-2pm	For Information

14. Items to be considered for the next agenda

To resolve to exclude the press and public in accordance with the Public Bodies (admission to meetings) Act 1960 in consideration of the following items due to their confidential nature.

15. To consider and appoint the permanent clerk and agree the contract of employment.

16. To consider the Agreement for farm business tenancy and any further actions.