

# West Dereham Parish Council

**Minutes of the Meeting of the Parish Council held on Thursday 1<sup>st</sup> September 2022, commencing at 7.00pm, held in the West Dereham Village Hall.**

In attendance: Cllrs N Drew, S Glover, T Glover, K Gore, A Challen.

Members of the public: 1

Locum Clerk: Miss Lolly Dawson

1. Apologies for absence.  
None.
2. Declarations of interest in items on the agenda and written requests for dispensation.  
None.
3. Open Forum for Public Participation.  
A member of the public attended representing the playgroup committee, to enquire for an update on the questionnaire that went out, participation rate and results. See item 6.
4. The minutes of the Parish Council meeting on 14<sup>th</sup> July 2022 and the Extra Ordinary Parish Council Meeting on 4<sup>th</sup> August 2022 were AGREED as a true and correct record of the meetings and signed by the Chair.
5. Projects suitable for the Parish Partnership 50/50 funding scheme from Norfolk County Council 2023/24. None. To go to next meeting.
6. Community Questionnaire.  
29 paper responses, awaiting online questionnaire results. To go to next meeting. Cllr A Challen was delegated authority to contact KLWNBC regarding the land.
7. Allotments.
  - 7.1 An update re; Plot No. 2 was received.
  - 7.2 The Best Kept Allotment award, it was AGREED for Cllr T Glover to contact the garden centre for a reward / sponsor. To be judged by all Cllrs. Next meeting.
8. It was AGREED to purchase one Retriever 35 dog waste to replace Church Road, from Glasdon at a cost of £236.95.
9. Planning Matters.
  - 9.1 Planning applications received from King's Lynn and West Norfolk Borough Council:
    - 9.1.1 NON MATERIAL AMENDMENT TO PLANNING PERMISSION.  
22/00557/F; Proposed Single Storey extensions and detached carport/hay store. White House Farm Barn, Church Road, West Dereham, PE33 9RF. No Comment.
  - 9.2 Notification of any decisions notified prior to the meeting.  
None.

## 10. Finance.

10.1 The payments list was APPROVED.

West Dereham Village Hall (July/August meetings)	40.00		40.00
Sarah Hunt (w/c 15 <sup>th</sup> Aug, 22 <sup>nd</sup> Aug, 29 <sup>th</sup> Aug)	360.00		360.00
WDPC Handyman Invoice 31/8/22	87.30		87.30

10.2 It was RESOLVED for Cllr S Glover to have access to Unity Account.

10.3 It was RESOLVED not to opt out of the SAAA External Audit Appointment Arrangements.

## 11. Communication.

11.1 It was AGREED to set up a Parish Council Facebook page. Clerk to be admin and manage posts.

11.2 It was AGREED to allow community access to the noticeboard available at the bus stop next to the village hall. There are also two noticeboards available within the hall for community notices.

11.3 Parish Newsletter. To go to next meeting.

12. It was AGREED to obtain two Jubilee trees, one at the allotments and one at the cemetery. Cllr N Drew to look into a suitable species. Planting scheduled November 2022.

## 13. Cemetery.

13.1 It was AGREED to reinstate the old gates. Cllrs S Glover & N Drew to implement.

13.2 ICCM report not yet received. To go to next meeting.

## 14. Correspondence.

Email	Norfolk police	Scam awareness presentation offer	For consideration
Email	KLBC Planning	Invitation to planning presentation	For consideration
Email	Parishioner	Glazewing Lorries using unauthorised route	It was AGREED for the Clerk to write to Glazewing advising them of this use.
Email	Norfolk Co Co	Western Link	For information
Email	Highways	Notification of forthcoming inspection	For information

It was RESOLVED to exclude the press and public in accordance with the Public Bodies (admission to meetings) Act 1960 in consideration of the following items due to their confidential nature. PROPOSED Cllr N Drew, seconded Cllr A Challen.

14. It was RESOLVED to increase the rate to SCP 18 – 23 and advertise on Indeed and re-advertise on NALC and NPTS. PROPOSED Cllr A Challen, seconded Cllr N Drew.

15. It was AGREED for Cllr N Drew to contact the land agency regarding Land Agent instructed on the Farm Business Tenancy renewal.

Meeting Closed: 20:29