

West Dereham Parish Council

A Meeting of the Parish Council will take place on **Thursday 2nd February 2022**, commencing at **7.00pm**, held in the **West Dereham Village Hall**.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address the Chairman, regarding items on the agenda, at Item 4 of the agenda.

Clerk: *Samantha Bromley*

Dated: 24th January 2022

AGENDA

1. Apologies for Absence.

To receive and approve apologies for absences.

2. Declarations of interest.

2.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.

2.2. To consider any dispensation requests.

3. Minutes.

To approve the minutes of the Parish Council meeting dated Thursday 12th January 2022.

4. Updates of items not elsewhere on the agenda.

4.1. The clerk and Cllr A. Caley have been added to the Unity Banking account.

4.2. Jubilee plaques have been purchased.

4.3. As agreed, the precept for 2023/24 has been requested.

5. Open Forum for Public Participation.

5.1. To receive a report from Borough Councillor Alan Homes, if present.

5.2. To receive a report from County Councillor Brian Long, if present.

5.3. To receive comments from members of the public.

*Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **15 minutes** with contributions lasting a maximum of **3 minutes** from each person.*

6. Playground Project

6.1. To receive an update.

6.2. To RESOLVE to AGREE to set up a platform with Crowdfunder.

6.3. To consider fundraising options.

7. Open Spaces

7.1. To consider maintenance of the vacant allotment.

7.2. To consider hedge and verge mowing in additional areas of the village.

8. Notice boards

To consider refurbishing the notice boards

9. Defibrillator

To receive an update.

10. Planning Matters.

- 10.1. To consider consultee response to planning applications received from King's Lynn and West Norfolk Borough Council:
- 10.1.1. Frimstone Ltd, Crimplesham Quarry, Main Road, Crimplesham, PE33 9EB – Non-compliance with conditions 1 and 9 of planning permission ref c/2/2018/2012 to allow continued restoration operation until 30 April 2024. Circulated
- 10.1.2. Frimstone Ltd, Crimplesham Quarry, Main Road, Crimplesham, PE33 9EB – Non-compliance with conditions 1 and 7 of planning permission ref c/2/2018/2012 to allow continued restoration operation until 30 April 2024. Circulated
- 10.1.3.
- 10.2. To consider consultee response to any other application received from King's Lynn and West Norfolk Borough Council after the publication of the agenda:
<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>
- 10.3. To receive notifications of decisions made by King's Lynn and West Norfolk Borough Council: None.

11. Administration.

- 11.1. To consider the ICO report on 'the use of personal email addresses' and agree actions as necessary.
- 11.2. To RESOLVE to AGREE that the clerk is to be enrolled for membership of the LGPS with effect from the 1st of March 2023

12. Finance.

- 12.1. To note the following receipts:

Payee	Description	Net	Vat	Gross	Method
TBC	TBC	TBC	TBC	TBC	TBC

- 12.2. To RESOLVE to AGREE the following payments:

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension	£838.26	£0.00	£838.26	BACS
Viking	Office Supplies	£103.45	£9.10	£112.55	BACS
Brunel Engraving Company	Jubilee Plaques	£168.90	£33.78	£202.68	BACS

- 12.3. To consider the purchase of a printer for parish council administration.
- 12.4. To note that the 2023/24 annual fee for CGM Grounds Maintenance is £4769 +VAT.
- 12.5. To consider sending the clerk on an online training course for Cemetery Management and Compliance Course for £135 +VAT.
- 12.6. To review and agree the Earmarked Reserves.

13. Correspondence.

To receive and note council correspondence.

- 13.1. BHIB – A quote for 2023/24 insurance.
- 13.2. Parishioner – Request to look into local development

14. Members Matters.

No decision may be taken under this item.

15. Items for the next meeting.

To receive items from Councillors for inclusion on the next agenda.

16. Next meeting of the council.

To confirm that the next council meeting will be held on Thursday 2nd March 2023.

In accordance with the Public Bodies (administration to meetings) Act1960, the meeting RESOLVED to exclude the press and public during the following items due to the confidential nature.

17. Internal Audit

To consider quotes received.

18. Playground Project

To consider quotes, if available.