

# West Dereham Parish Council

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**Minutes of an extra ordinary meeting of the Parish Council held on Thursday 12<sup>th</sup> January 2023, at 7.00pm, held in the West Dereham Village Hall.**

**Councillors in attendance:** Cllrs Angela Caley, Andy Challen, Nick Drew (chair), Stuart Glover, Tim Glover and Keith Gore.

**Members of public present:** 6 members of the public and Borough Councillor Allen Homes.

**Clerk:** *Samantha Bromley*

## **1. Apologies for Absence.**

No apologies were received. All councillors were present.

## **2. Declarations of interest.**

2.1. No pecuniary or non-pecuniary interest were declared.

2.2. No dispensation requests were received.

## **3. Minutes.**

The minutes of the meeting of the council held on Thursday 1<sup>st</sup> December 2022 were AGREED as a true and correct record and signed by the chairman.

## **4. Matters not elsewhere on the agenda.**

None.

## **5. Open Forum for Public Participation.**

5.1. A report from Borough Councillor Alan Homes. The Borough Council elections are in May - photo ID will be required to vote in person. The Community Infrastructure Levy is open for bids. The Borough Council's budget is still under discussion. Planning permission to build a local supermarket has been deferred.

5.2. To receive a report from County Councillor Brian Long. Not present.

5.3. To receive comments from members of the public.

5.3.1. Reports of fly tipping were received. Suggestions of signs and / or a camera to deter this.

5.3.2. Reports of speeding vehicles in the mornings. Requests for speed signs and / or a speed camera. To be investigated.

## **6. Platinum Jubilee Trees**

6.1. The council gave thanks for a donation of £80, received for the Jubilee plaques.

6.2. Options for plaques were considered. It was AGREED to opt for two 150mm x 100mm aluminium commemorative tree plaque with a light mahogany finish and metal ground stake for the total cost of of £156.40

6.3. It was AGREED to obtain protective fencing for the Jubilee trees.

## **7. Defibrillator**

Pledges of £200 and £250 towards the purchase of a defibrillator was noted and thanks was given.

## **8. Planning Matters.**

- 8.1. To consider consultee response to planning applications received from King's Lynn and West Norfolk Borough Council: None.
- 8.2. To consider consultee response to any other application received from King's Lynn and West Norfolk Borough Council after the publication of the agenda:  
<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>
- 8.3. To receive notifications of decisions made by King's Lynn and West Norfolk Borough Council: None.

## 9. Administration.

- 9.1. The Social Media Policy was adopted. AGREED.
- 9.2. It was confirmed that payroll has been brought inhouse and will be administered by the Responsible Financial Officer.

## 10. Finance.

- 10.1. The following payments were RESOLVED to AGREE. Proposed Cllr A. Challen, seconded Cllr N. Drew.

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension	£738.92	£0.00	£738.92	Cheque
L. Dawson	Phone Reimbursement	£71.66	£14.33	£85.99	Cheque
R Poole	Handyman	£77.35	£0.00	£77.35	Cheque
ECS Computers	Subscription	£8.25	£1.65	£9.90	DD
Village Hall	Hall Hire	£40.00	£0.00	£40.00	Cheque

- 10.2. It was noted that a VAT return, from April 2022 to 1<sup>st</sup> October 2022, for the amount of £935.70 was submitted.
- 10.3. The draft budget was reviewed and AGREED. The precept for 2023/24 will be for the amount of £16850. This is a 2.23% decrease from 2022/23.

## 11. Correspondence.

To receive and note council correspondence.

- 11.1. Norfolk County Council – News Update. Received and noted.
- 11.2. West Norfolk Community Transport - New bus service 66. Received and noted that this information has been uploaded to the PC website and Facebook page and will be displayed in the village notice board. The clerk will also notify the Pump to advertise this service.
- 11.3. Norfolk & Waveney Mind – Suicide Prevention. Received and noted.
- 11.4. SAAA - Notification of external auditor appointment. Received and noted.

## 12. Members Matters.

- 12.1. The flood on Station Road was reported. This will be reported to Highways.
- 12.2. The Wednesday's hotspot's have been very successful with many attending. Thanks was given to Sue Stewart for leading this project.

## 13. Items for the next meeting.

- 13.1. Earmarked Reserves.
- 13.2. Allotments – vacant but needs weeding and renovating.
- 13.3. Verge and hedge mowing in additional areas in the village.

## 14. Next meeting of the council.

The next meeting of the council is on Thursday 2<sup>nd</sup> February 2023.

Meeting closed at 7:55pm