

# West Dereham Parish Council

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**Minutes of the meeting of the Parish Council held on Thursday 2<sup>nd</sup> March 2023, at 7.00pm, held in the West Dereham Village Hall.**

**Councillors in attendance:** Cllrs Angela Caley, Andy Challen (chair), Stuart Glover, Tim Glover and Keith Gore.

**Members of public present:** 5 members of the public, Borough Councillor Allan Homes.

## 1. Apologies for Absence.

Apologies were received and accepted from Cllr N. Drew (alternative commitment).

## 2. Declarations of interest.

- 2.1. No pecuniary or non-pecuniary interest were declared on any subject on the agenda.
- 2.2. No dispensation requests were received.

## 3. Minutes.

The minutes of the meeting on Thursday 2<sup>nd</sup> February 2023 were AGREED as a true and correct record and signed by the chairman.

## 4. Updates of items not elsewhere on the agenda.

- 4.1. The Crowdfunder page has been set up for the West Dereham Playground Project.
- 4.2. It was brought to the council's attention that there is a larger letter box on Station Road which can be used to post A4 paper.
- 4.3. The council continues to liaise with Highways with regards to relevant concerns. Highways will be visiting the village in April to review the issues raised.
- 4.4. Hedge trimming around the village has been completed.
- 4.5. Cllr A. Caley and the clerk now have access to Unity Banking.
- 4.6. The Easter extravaganza, to raise funds for the playground project, has been delayed and changed to a village Easter egg hunt with a donation of £2 per child to participate.
- 4.7. If parishioners would like to run for Parish Councillor in the May elections, they can contact the clerk or chair for a nomination paper.

## 5. Open Forum for Public Participation.

- 5.1. Borough Councillor Alan Homes gave a report on the May elections. He informed the meeting that nomination papers must be submitted between March 21<sup>st</sup> and 4:00pm on April 4<sup>th</sup>. The closest hand-in point is at King's Court in Kings Lynn. Nomination papers and guidance on how to complete the forms can be found on the NCC website.
- 5.2. County Councillor Brian Long was not present.
- 5.3. To receive comments from members of the public.
  - 5.3.1. A letter received from Anglian Water with regards to planned water infrastructure work on the boundaries of the Parish was raised along with concerns that water would be cut off. Borough Councillor Allan Homes informed the meeting that this would not be the case.
  - 5.3.2. Reference was made to a correspondence email to the clerk before the Meeting for April. The meeting was informed that this will be included on the

- 5.3.3. agenda as it had arrived too late to be distributed and included on the agenda  
It was raised that advertising in The Village Pump would be of benefit to the community. Councillors agreed to continue using The Village Pump for advertising Parish Council activity, alongside the website, Facebook, targeted leaflet drops and the village noticeboards.

## 6. Allotments

Plot 4 is vacant and is in good condition. Plot 2 & 3 are vacant but require maintenance. The maintenance required has been identified. Contractors are to be contacted for price. Handyman will be tasked to clear fencing to allow for better access.

## 7. Coronation

Deferred to next meeting pending conversations with the church.

## 8. Planning Matters.

- 8.1. To consider consultee response to planning applications received from King's Lynn and West Norfolk Borough Council: None.
- 8.2. To consider consultee response to any other application received from King's Lynn and West Norfolk Borough Council after the publication of the agenda: None.  
<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>
- 8.3. To receive notifications of decisions made by King's Lynn and West Norfolk Borough Council:
- 8.3.1. 23/00099/CM – Frimstone Ltd Crimplesham Quarry, Main Road, Crimplesham, Norfolk – Non compliance with conditions 1 & 7 of planning permission ref. C/2/2018/2012 to allow continues restoration operation until 30 April 2024. No objection.
- 8.3.2. 23/00100/CM – Frimstone Ltd Crimplesham Quarry, Main Road, Crimplesham, Norfolk – Non compliance with conditions 1 & 9 of planning permission ref. C/2/2018/2013 to allow continues restoration operation until 30 April 2024. No objection.
- 8.3.3. 23/00102/CM – Frimstone Ltd Crimplesham Quarry, Main Road, Crimplesham, Norfolk – Non compliance with conditions 1 & 7 of planning permission ref. C/2/2018/2011 to allow continues restoration operation until 30 April 2024. No objection.

## 9. Finance.

- 9.1. The following receipts were noted:

Payee	Description	Net	Vat	Gross	Method
Resident	Defibrillator Donation	£200.00	£0.00	£200.00	Cheque
Resident	Jubilee Plaque Donation	£80.00	£0.00	£80.00	Cheque

- 9.2. It was RESOLVED to AGREE the following payments. Proposed Cllr A. Challen, seconded Cllr A. Caley.

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension	£738.92	£0.00	£738.92	BACS
Viking	Office Supplies & Equipment	£400.08	£68.43	£468.51	BACS
CGM Group	Trimming Sites	£200.00	£40.00	£240.00	BACS

NPTS	Subscription	£168.50	£0.00	£168.50	BACS
Village Hall	Hall Hire	£60.00	£0.00	£60.00	BACS
Limetree Printers	Flyers	£40.00	£0.00	£40.00	Cheque
ECS Computers	Subscription	£8.25	£1.65	£9.90	DD

#### 10. Correspondence.

- 10.1. ECS - Microsoft Price Increases | ECS Computers Ltd. Received and noted.
- 10.2. Wave - Water Meter Serial Number - 08M203654E. Received and noted.
- 10.3. West Norfolk - Parish Council elections – INFO. Received and noted.
- 10.4. West Norfolk - FW: A County Deal for Norfolk - events and engagement. Received and noted.
- 10.5. NCC - Norfolk County Council news update. Received and noted.
- 10.6. Norwich Western Link - Norwich Western Link project update and introduction from Cllr Graham Plant. Received and noted.
- 10.7. Keep Britain Tidy - Take action to protect the environment today! Received and noted.

#### 11. Members Matters.

None.

#### 12. Items for the next meeting.

- 12.1. To AGREE plans for the coronation.
- 12.2. To receive an update on the election.

#### 13. Next meeting of the council.

To confirm that the next council meeting will be held on Thursday 6<sup>th</sup> April 2023 at 7.00pm in the Village Hall.

Meeting closed at 7.45pm