

West Dereham Parish Council

A Meeting of the Parish Council will take place on **Thursday 1st February 2024**, commencing at **7.00pm**, held in the **West Dereham Village Hall**.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address the Chairman, regarding items on the agenda, at Item 5 of the agenda.

Clerk: *Samantha Bromley*

Dated: 27th January 2024

AGENDA

1. Apologies for Absence.

To receive and approve apologies for absences.

2. Declarations of interest.

- 2.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.
- 2.2. To consider any dispensation requests.

3. Minutes.

To approve the minutes of the Parish Council meeting dated Thursday 7th December 2023.

4. Updates of items not elsewhere on the agenda.

No decision may be made under this item.

- 4.1. The FCC application for funding for the Playground project has been submitted. The Board of Directors will review the application on the 12th March 2024 to decide whether the project will be allocated funding.
- 4.2. The council has submitted an Expression of Interest in receiving funding for cycle storage.

5. Open Forum for Public Participation.

- 5.1. To receive a report from Borough Councillor Alan Homes, if present.
- 5.2. To receive a report from County Councillor Brian Long, if present.
- 5.3. To receive comments from members of the public.

*Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **15 minutes** with contributions lasting a maximum of **3 minutes** from each person.*

6. Open Spaces

To consider clearing the brambles on St Andrews recreation ground, leaving a 4-metre strip along the ditch for the cost of £135.

7. Planning Matters.

- 7.1. To consider consultee response to planning applications received from King's Lynn and West Norfolk Borough Council:
- 7.2. To consider consultee response to any other application received from King's Lynn and West Norfolk Borough Council after the publication of the agenda:

<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>

7.3. To receive notifications of decisions made by King's Lynn and West Norfolk Borough Council:

7.3.1. 23/02180/F – Little Mede, Ryston Road, West Dereham, King's Lynn, Norfolk, PE33 9RJ – Proposed loft conversion and porch. APPLICATION WITHDRAWN.

7.4. To receive an update on planning application 23/01606/F.

8. Administration.

8.1. To edit and approve the Parish Council Work Schedule.

8.2. To review, AGREE and sign the lease for St. Andrews recreational ground.

9. Finance.

9.1. To note that the following payments were made in January:

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension	£929.91	£0.00	£929.91	BACS
Clerk	WFHA	£10.00	£0.00	£10.00	BACS

9.2. To note the following receipts:

Payee	Description	Net	Vat	Gross	Method
Resident	Playground Donation	£50.00	£0.00	£50.00	Cheque
Resident	Playground Donation	£50.00	£0.00	£50.00	Cheque
Resident	Allotment Plot Rent	£25.00	£0.00	£25.00	Cheque

9.3. To RESOLVE to AGREE the following payments:

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension	£994.13	£0.00	£994.13	BACS
Clerk	WFHA	£10.00	£0.00	£10.00	BACS
Clerk	Postage Reimbursement	£2.99	£0.00	£2.99	BACS
Clerk	Milage for Laptop Repair	£25.20	£0.00	£25.20	BACS
Clerk	Charger Reimbursement	£49.99	£9.99	£59.98	BACS
Cruso & Wilkin	Farm Business Tenancy	£385.00	£77.00	£462.00	BACS
ECS Computers	Subscription	£8.50	£1.70	£10.20	DD

9.4. To review the budget and decide the precept for 2024/25.

9.5. To review and agree the Earmarked Reserves.

10. Correspondence.

10.1. NCC: Gypsy and Traveller Potential Sites and Policy Consultation, January 2024. Circulated.

10.2. Borough Council: VCSE Energy Efficiency Scheme. Circulated.

10.3. NCC: Norfolk Minerals and Waste Local Plan - Notification of Submission. Circulated.

11. Members Matters.

No decision may be taken under this item.

12. Items for the next meeting.

To receive items from Councillors for inclusion on the next agenda.

13. Next meeting of the council.

To confirm that the next council meeting will be held on Thursday 2nd March 2023.