

West Dereham Parish Council

Minutes of the Annual Parish Council Meeting held on Thursday 4th April 2024, at 7.00pm, in the West Dereham Village Hall.

Councillors Present: Cllrs Angela Caley, Andy Challen, Nick Drew (chair), Stuart Glover, Keith Gore and Mark Norton.

Public present: 8 members of the public and County Councillor Brian Long

Clerk: Samantha Bromley

1. Apologies for Absence.

- 1.1. No apologies were received.
- 1.2. The resignation of Councillor Tim Glover was duly noted during the council meeting, and the Chair expressed sincere gratitude for his service.

2. Declarations of interest.

- 2.1. No pecuniary or non-pecuniary interests were declared.
- 2.2. No dispensation requests were received.

3. Minutes.

The minutes of the meeting on Thursday 7th March 2024 were AGREED as a true and correct record and signed by the chair.

4. Updates of items not elsewhere on the agenda.

- 4.1. The posts on the footpath between the Village Hall and Ryston Road have been reinstated.

5. Open Forum for Public Participation.

- 5.1. Borough Councillor Peter Hodson reported that there was no grant available for the 2024 D-day celebrations.
- 5.2. County Councillor Brian Long noted that he has been informed by residents that Station Road has suffered severe flooding due to heavy rainfall over the last 6 months and that he is looking into practical solutions to keep the water off the road and away from properties, which he will be finding through his Local Member Fund. Cllr Brian Long informed the meeting that he has been made Chair of the County Council People and Communities Committee and reported that the County budget has had to increase by 4.99% to cover costs for the upcoming financial year. Lastly, it was reported that he had been in communications with Highways who has informed him that they will be using part of their remaining budget to install an additional weight restriction sign on the A134.
- 5.3. To receive comments from members of the public.
 - 5.3.1. The Council received thanks for its continually responding to reports of lorries and tankers driving through the village as there is a noticeable reduction after each report.
 - 5.3.2. An enquiry was received as to whether Glazewing is actively engaging with the Council to help stop heavy-load vehicles using weight restricted roads.

6. Playground Project

- 6.1. It was noted that the FCC has awarded the Parish Council £50,076.56 for the Playground project.
- 6.2. The financial spread sheet was shared with Councillors. It was noted that the Council has a total of £94,303.22 for the Playground project. It was suggested for the Playground Working Group to hold another fundraising event to raise money to reserve for maintenance
- 6.3. It was RESOLVED to AGREE to authorise Samantha Bromley, Proper Officer of the Council, to sign the FCC Communities Foundation electronic Funding Agreement on behalf of the Council and the authorisation letter was signed. Proposed Nick, seconded, Angela.
- 6.4. Councillors discussed what should be included on the playground sign. It was suggested that the Council includes contact numbers for safeguarding and notes that it is a Council playground to raise the profile of the Council.

7. Open spaces

- 7.1. The Parish Council Work Schedule was amended to include works on the Churchyard. Proposed Cllr N. Drew, seconded Cllr S. Glover. AGREED.
- 7.2. It was noted that Cllr K. Gore has cultivated and rotovated the remaining allotment plots which are now ready for tenants to use.
- 7.3. It was noted that the Chair has been contacted by a resident whose son is taking part in the Duke of Edinburgh Award and has offered to repaint the Village Signs. It was noted that his father would be supervising him and the work completed in his workshop. Further details are to be discussed. Cllr S. Glover offered to repair part of the sign at his workshop before it is reinstated.

8. Cemetery

Councillors discussed the possibility of planting shrubs instead of trees in the Natural Burial Area due to concerns over trees obstructing the view to the church and shrubs being easier to maintain.

9. Planning Matters.

- 9.1. To consider consultee response to planning applications received from King's Lynn and West Norfolk Borough Council:
 - 9.1.1. 24/00472/LDP - Lawful Development Certificate: Mobile Home on site in order to care for livestock - Land And Building E of Willow Lodge, Ryston Road, West Dereham.

(The Chair paused the Standing Orders to allow the applicant to address the meeting)

The applicant addressed the meeting and explained that the mobile lodge will be a log cabin which will not be seen from the road as she intends to screen the view with foliage. The applicant explained that whilst this was not the original intended use for the land, she will likely be evicted from her current residence and would like to stay in West Dereham as she has lived here all of her life. She explained that the buildings currently on the land are all agricultural for the purpose of supporting the livestock and all of which will be painted so they are aesthetically pleasing. The applicant explained that she is in discussion with Anglian Water and the UK Power Network with regards to setting up utilities for the log cabin. She stated that there will be a contained tank for sewage in the cabin, which will be emptied frequently as required. The applicant informed the meeting that she will live there and that it will be her permanent residence so she can look after the livestock.

(The Chair reinstated the Standing Orders)

The Council AGREED that the Council cannot object or support planning application 24/00472/LDP as more information is required, including detailed plans of the cabin, that the cabin will be used as a permanent residency and how utilities will be obtained.

- 9.1.2. 24/00337/F - Extension to rear of property. Interior reconfiguration. New build double garage. New wall and gates to front of house – Bell Barn, Lime Kiln Road, West Dereham, PE339RT. NO OBJECTION.
- 9.2. To consider consultee response to any other application received from King’s Lynn and West Norfolk Borough Council after the publication of the agenda:
<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>
- 9.3. To receive notifications of decisions made by King’s Lynn and West Norfolk Borough Council:
- 9.3.1. 23/01606/F - Relocation of existing access; Change of use of the land for the stationing of 10 Gypsy / Traveller plots, each containing one static home and touring caravan. Associated hard and soft landscaping and ecological enhancements - Land East Side of Station Road, West Dereham Norfolk. REFUSED. Noted.

10. Administration.

- 10.1. It was AGREED to remove online banking access for Cllr T. Glover, Sue Pepper and Lorraine Hunt and update the correspondence address.

11. Finance.

- 11.1. It was RESOLVED to AGREE the following payments. Proposed Cllr N. Drew, seconded Cllr A. Challen.

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension	£994.13	£0.00	£994.13	BACS
Clerk	WFHA	£10.00	£0.00	£10.00	BACS
Wave	Utility	£31.58	£6.62	£38.20	BACS
ECS Computers	Subscription	£8.50	£1.70	£10.20	DD
Village Hall	Hall Hire	£20.00	£0.00	£20.00	DD
NALC	Subscription - Website	£70.00	£0.00	£70.00	BACS
NALC	Subscription - Membership	£168.88	£0.00	£168.88	BACS

- 11.2. The following receipts were noted:

Payee	Description	Net	Vat	Gross	Method
Tenant	Farm Tenancy	£3200.00	£0.00	£3200.00	BACS
Groundwork UK	TESCO Grant	£500.00	£0.00	£500.00	BACS
Residents	Defibrillator Donation	£300.00	£0.00	£300.00	BACS
Village Hall	Defibrillator Donation	£460.00	£0.00	£460.00	BACS

12. Correspondence.

- 12.1. Cllr Alun Ryves: Ammonia fall out area 10km methwold airfield. Noted.
- 12.2. Transport East: Travel Behaviour Survey for the East is now live. Noted and uploaded to Facebook.

13. Members Matters.

The Chair conveyed to the meeting the sad news of Mr. Johnson's passing.

14. Items for the next meeting.

To consider the restoration of the phone boxes.

15. Next meeting of the council.

To confirm that the next council meeting will be held on Thursday 9th May 2024.

In accordance with the Public Bodies (administration to meetings) Act1960, the meeting will RESOLVE to exclude the press and public during the following items due to the confidential nature.

16. Playground.

It was RESOLVED to AGREE to select Caloo to supply and install the playground equipment due to their communication and responsiveness, use of recycled materials, longevity of guarantees, value for money and unique and attractive design. Proposed Cllr N. Drew, second Cllr A. Challen.

Meeting Closed at 8:46pm